



SKPS/2020/ PE/009

6th January 2020

Dear Parent / Guardian,

Sports Leaders Training 2020 (P3 Newly appointed sports leaders)

We are pleased to inform you that your child/ward is selected as a sports leader in Seng Kang Primary School. This is based on his/her character, leadership qualities and aptitude for sports

Being a sports leader, your child / ward will undergo a series of training. This is to better prepare them for the leadership role which they are going to perform. This is in line with our aim to groom the child to be an inventive thinker, a confident leader and a gracious citizen.

Please be informed that the first training session is as scheduled:

Date	Time	Reporting Venue
13 January 2020 Monday	2.00 pm to 3.30pm	Multi-Purpose Hall

We would appreciate if you can indicate your consent in Parent Gateway or return the reply slip to your child's/ward's teacher In-charge, Mr Fairus, by 10th January 2020.

Thank you

Yours sincerely,

Mr Mohammad Fairus
Allied Educator (P.E)
Sports Leaders In-charge

Mr Stanley Tan
HOD PE/CCA/Aesthetics

Reply Slip
Sports Leaders Training 2020 (P3 Newly appointed Sports leaders)

I, parent / guardian of _____ (child's name) from Primary _____ have noted the contents of this letter.

I **allow / do not allow*** (to delete accordingly) my child to participate in the training.

If your child/ward is unable to attend the training, please state a reason for not attending below.

Name & Signature of Parent / Guardian

Contact Number