



SKPS/2022/P / VP/ 001

5 Jan 2022

Dear Parents / Guardians,

Greetings for the New Year and welcome back to school!

We trust that you and your family have had an enjoyable and safe year-end holidays. We look forward to sharing a meaningful learning journey with your child in the year ahead. We warmly welcome our Primary Ones of 2022 and new students joining us at the different levels, together with their parents and guardians, into our SKPS family.

Last year, we invited our staff and students to suggest a name to identify ourselves in the SKPS family and based on all the feedback received, we have finalised on **SKLites**. Therefore, this year, we will be addressing our students as SKLites (Seng Kang `Lights'). It brings with it a reminder for all of us to remain positive in all circumstances and to be a light to others, brightening the lives of people around us.

As we commence the new academic year, we would like to bring your attention to some key information and school expectations so that you can work with us to better support your child:

1. Home-School Communication

We treasure our partnership with you and encourage close communication between school and home. We will connect with you through:

- Termly letters to inform you of the term's activities. Please be reminded that all school letters and MOE notifications will be sent to you via **Parent Gateway**. We strongly encourage you to download the Parent Gateway application if you have not done so.
- Student Handbook containing important school information as well as for your child to note down any homework/messages from your child's teacher. Please refer to this every day because it can be used as a form of communication between you and your child's teacher.
- School website containing important school information and latest announcements.
- Emails of staff which are available in the school website.
- Parent-Teacher Connect (PTC), Meet-the-Parent Sessions and Parent-Child Teacher Conferences (Please refer to **Annex A** for the PTC in Term 1.

Alternatively, you can contact the office at 6384 0809 or email us at skps@moe.edu.sg if you wish to make an appointment to see our teachers or should you have any feedback for the school. We will attempt to respond to your query/request within 2 working days. **Do note that our teachers are not required to give their personal contact number to parents.**

2. Staff Update

We would like to inform you that the following staff have left the school due to various posting. We thank them for all their contributions during their stay in Seng Kang Primary and wish them well in their future endeavours:

- Mr Hamri Jalil, Vice-Principal (Administration)
- Mdm Hadzar Misiri
- Mdm Dorcas Low Duo Jia
- Mdm Khairunnisa Shamsuri
- Mdm Melodie Tan
- Mr Matthew Seah
- Miss Kaitlyn Ng
- Miss Debbie Ng
- Mdm Nur Syazwani Jantan
- Mr Mohd Fairus Masjueh

We are happy to welcome these new staff into our Seng Kang Primary School family:

- Mr Mohd Azhar, Vice-Principal
- Mdm Ferylnn Tan Quek Khim
- Mdm Ruhaizah

- Miss Dorling Tan Kok Ching
- Miss Par Hwee Ling (from Jun 2022)
- Mr Edwin Chee Yu Sin
- Mdm Tania Yap Seok Wee
- Mdm Anna Yeow An-Ning
- Mdm Mariati
- Mdm Azizah
- Mr Mohd Fazil
- Miss Dora Yeo

3. Honouring Curriculum Time

a. Punctuality

School hours from Mondays to Fridays are 7.30 a.m. to 1.30 p.m. Students should arrive in school early and have some quiet time of reading before the flag raising at 7.30 a.m. so that they are settled and ready for the day's lessons.

b. Presence during Term Time

Students are to be in school during term time and are not allowed to leave the country earlier or come back later than the stipulated school holidays as they will miss out on the learning experiences and assessments being carried out in their absence. Teachers would not be obliged to provide students with the materials or assessments they missed should they be absent from school with no valid reason.

4. Safety of Students

a. Safe Management Measures

Most of the safe management measures put in place to manage the Covid-19 pandemic would continue:

- All students should wear surgical masks to school and bring along their trace-together token.
- All staff and students will take their temperature every morning on arrival in school to monitor their health and well-being. Students with a temperature at or above 38.0 deg C or with cough and flu-like symptoms will be isolated and parents will need to bring your child home to see a doctor. Your child should remain at home until he recovers fully.
- Those who are unwell or have a positive ART result should not report to school.
- Students and staff placed on Health Risk Warning (HRW) should ensure they have a valid negative ART result before going to school.
- Recess time will be staggered by levels and students will be allocated fixed seating in the canteen. Students will be given some time for recess play after consuming their food. Recess play will be rostered by class to minimise intermingling.

b. School Arrival & Dismissal

Please refrain from parking along the road outside the school to ensure smoother traffic flow during these times. If your child cycles to school, do remind him to dismount and push his bicycle across pedestrian crossings, while on crowded pavements and adhere to the road safety rules. For your child's safety, he is encouraged to wear a helmet when cycling to school.

If you drive, please comply with the speed limit of 15km/h within school grounds and avoid overtaking. The school reserves the right to stop errant drivers who do not adhere to our safety rules from entering the school.

The opening hours of the school gates are as shown below:

Gate 1	Gate 2A	Gate 3A	Remarks
6.30 – 7.25 a.m.	6.45 – 7.25 a.m.	6.45 – 7.25 a.m.	For arrival
	1.30 – 2.00 p.m.	1.30 – 2.00 p.m.	For dismissal
	3.30 – 4.00 p.m.	3.30 – 4.00 p.m.	For dismissal after remedial/supplementary lessons on Monday, Tuesday and Thursday.

Please refer to 'School Information' in our website for details regarding overview of the vehicle movement if you are dropping or picking your child before / after school and the locations of the school gates, car parks and void decks for the waiting areas.

c. Visitors to School

All visitors to the school are to register with the security guard at the Security Post. Visitors are to proceed to the General Office for assistance and are not allowed to proceed to any other part of the school building.

d. Early Dismissal

Should parents/guardians need to take their child home before dismissal time, they must seek permission from the School Leaders through the form teachers. Upon approval, they must fill in the required details in the Early Dismissal File before leaving the school with their child/ward. If your child is unwell, parents/guardians must take time to fetch the child from school. For your child's safety, he **will not be allowed** to make his own way home when unwell.

5. Student Code of Conduct

To provide our students with a conducive learning environment and to develop them to be responsible and respectful, we require them to observe the `4 As' of Attitude, Attendance, Attire and Achievement (please refer to the student handbook for more details). Teachers will go through these expectations during the orientation period. Under `Attire', please note that all students are expected to be in school uniform during the orientation days and on days when they do not have PE, during school examinations, formal school functions and certain events when they represent school. Students will be allowed to wear their PE attire to school on days when they have PE and will not be required to change back to school uniform after PE.

6. Remedial and Supplementary Lessons

After-school lessons (**P3 to P5:** Remedial lessons for selected students; **P6:** Supplementary Lessons for all students for Term 1 and remedial lessons for selected students from Term 2 onwards) will start from Week 3, **Monday, 17 January 2022.** A separate letter shall be issued to the selected students.

7. Co-curricular Activities (CCA)

The school will resume CCA in Term 1 Week 2, **Friday, 15 January 2021.** CCA will be conducted every Friday from 7.30am to 9.00am for students from P3 to P6. In view of safe management measures, with continued suspension of mass activities, class-based CCA will be conducted instead in 2022. This is implemented with the intent to give every student the opportunity to experience different CCA through which they will learn sporting skills and be exposed to the Arts and other interest areas. As CCA is part of school curriculum, all students will report to school as per normal on Fridays. P1-P2 will have curriculum lessons according to their time-table.

8. Parental Involvement and Support

As parents play an important role in their child's growth, you child will benefit most when both the school and home work together to bring out the best in your child. Working in partnership with us will help you to better understand your child's learning experience in school so that you can provide the necessary family reinforcement and support at home. We encourage you to join the school's Parent Support Group so that you can be more involved and have a better understanding of the school's approaches to developing your child.

On this note, we also seek parent's support in inculcating independence and personal responsibility in your child. The school will not entertain requests from parents/guardians to hand over forgotten items and homework to their children in school. Let us teach our children the important life skill of being ready for school by packing their bags early and to take responsibility for anything that they missed out on.

9. Please refer to the attached annexes for more information:

Annex A: Programmes / Events / Activities for Term 1 Annex B: Assessment Plan for 2022 Annex C: Gifted Education Programme (GEP) Identification Exercise – For P3s only

Here's wishing your child a fulfilling year of learning and growth and a Happy New Year to all!

Yours sincerely,

Miss Thien Li Chin
Vice-Principal

Annex A: Programmes / Events / Activities for Term 1

Programmes / Events / Activities	Date / Time / Duration
FOR ALL STUDENTS	
Chinese New Year Celebration	31 January, Monday (Early dismissal at 10.00 a.m.)
Chinese New Year	1 and 2 February (Public Holiday)
Commemoration of Total Defence Day	14 February, Monday (School as usual)
March Holidays	12 March to 20 March
LOWER BLOCK	
P1 Parent-Teacher Connect (Curriculum briefing via Zoom)*	14 January, Friday (Afternoon)
P1 Parent Visit (1 FA, 1 KI)*	17 January, Monday (Morning)
P1 Parent Visit (1 HO, 1 PA)*	18 January, Tuesday (Morning)
P1 Parent Visit (1 JO, 1 CN)*	19 January, Wednesday (Morning)
P1 Parent Visit (1 CO, 1GRI)*	20 January, Thursday (Morning)
School Smartcard Photo-taking for P1 (Students must put on school uniform)	21 January, Friday
P2 Parent-Teacher Connect (Curriculum briefing via Zoom)*	18 February, Friday (Afternoon)
MIDDLE BLOCK	
Parent-Teacher Connect (Curriculum briefing via Zoom)*	21 January, Friday (Afternoon)
P3	11 February, Friday (Afternoon)
P4	
UPPER BLOCK	
P5 Code-for-Fun (A separate letter with more details will be sent to you)	5 Faith: 17 to 21 January 5 Hope: 24 to 28 January 5 Joy : 7 to 11 March 5 Courage: 28 March to 1 April 5 Kindness: 4 to 8 April 5 Patience: 11 to 18 April (5 days from 2.30p.m. to 4.30p.m. for each class)
Parent-Teacher Connect (Curriculum briefing via Zoom)*	28 January, Friday (Afternoon)
P6	4 February, Friday (Afternoon)
P5	
P6 Continual Assessment	23 February to 1 March
P5 Camp	2 to 4 March (pending the COVID-19 situation)
P6 CA Parent-Child-Teacher Conference (via Zoom)*	10 March, Thursday (Afternoon) 11 March, Friday (Afternoon)

* For the meetings with parents, separate letters will be sent with specific details for respective levels.

Annex B: Assessment Plans

Primary 1				
Subject	Term 1	Term 2	Term 3	Term 4
English Language	<ul style="list-style-type: none"> • Reading (High Frequency Words) (Week 5) • Listening (Week 6) 	<ul style="list-style-type: none"> • Reading (High Frequency Words) (Week 5) • Revision 1 (Week 8) 	<ul style="list-style-type: none"> • Performance-based Task-Show and Tell (Week 3/4) • Reading (High Frequency Words) (Week 5) • Revision 2 (Week 9) 	<ul style="list-style-type: none"> • Reading (High Frequency Words) (Week 4) • Listening (Week 3) • Writing (Week 6)
Mathematics	<ul style="list-style-type: none"> • Journal • Class Quiz (Week 4) • Performance-based Task (Week 8) 	<ul style="list-style-type: none"> • Journal • Practice 1 (Weeks 4 & 9) • Performance-based Task 2 (Week 8) 	<ul style="list-style-type: none"> • Journal (Week 7) • Practice 2 (Weeks 4 & 9) • Performance-based Task 3 (Week 8) 	<ul style="list-style-type: none"> • Journal (Week 7) • Practice 3 (Weeks 3 & 7) • Practice 4 (Week 9)

Primary 2				
Subject	Term 1	Term 2	Term 3	Term 4
English Language	<ul style="list-style-type: none"> • Revision 1 (Week 9) • Listening (Week 6) • Reading (Week 2) 	<ul style="list-style-type: none"> • Reading (Week 4) • Revision 2 (Week 9) 	<ul style="list-style-type: none"> • Performance-based task: Pick and Tell (Week 3) • Reading (Week 5) • Listening (Week 7) 	<ul style="list-style-type: none"> • Reading (Week 3) • Writing (Week 6) • Revision 3 (Week 7)
Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 (Weeks 5 & 9) • Performance-based Task 1 (Week 8) 	<ul style="list-style-type: none"> • Journal • Practice 2_ (Weeks 5 & 9) • Performance-based Task 2 (Week 8) 	<ul style="list-style-type: none"> • Journal • Practice 3 (Weeks 5 & 9) • Performance-based Task 3 (Week 8) 	<ul style="list-style-type: none"> • Journal • Practice 4 (Week 7)

Primary 3				
Subject	Term 1 10%	Term 2 15%	Term 3 15%	Term 4 60%
English Language	Listening Comprehension <i>(Week 8)</i>	<ul style="list-style-type: none"> • Writing (Paper 1): Guided Writing 3 pictures with helping words and prompts <i>(Week 8)</i> 	<ul style="list-style-type: none"> • Revision 2 (Paper 2): Language Use & Comprehension <i>(Week 8)</i> 	<ul style="list-style-type: none"> • End-of-Year Exam: Oral, Listening Comprehension, Language Use & Comprehension and Composition <i>(Weeks 5 & 7)</i>
Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 <i>(Week 9)</i> • Performance-based Task 1 <i>(Week 8)</i> 	<ul style="list-style-type: none"> • Journal • Practice 2 <i>(Week 9)</i> • Performance-based Task 2 <i>(Week 8)</i> 	<ul style="list-style-type: none"> • Journal • Practice 3 <i>(Week 9)</i> • Performance-based Task 3 <i>(Week 8)</i> 	<ul style="list-style-type: none"> • Journal • End-of-Year Exam <i>(Week 8)</i>
Science	<ul style="list-style-type: none"> • Term 1 Review <i>(Week 9)</i> 	<ul style="list-style-type: none"> • Term 2 Review <i>(Week 8)</i> 	<ul style="list-style-type: none"> • Term 3 Review <i>(Week 8)</i> 	<ul style="list-style-type: none"> • End-of-Year Exam <i>(Week 7)</i>

Primary 4				
Subject	Term 1	Term 2 40%	Term 3	Term 4 60%
English Language	<ul style="list-style-type: none"> • Revision 1: Language Use & Comprehension (Week 9) 	<ul style="list-style-type: none"> • Mid-Year Exam: Listening Comprehension, Language Use & Comprehension & Composition (Week 8) 	<ul style="list-style-type: none"> • Revision 2: Language Use & Comprehension (Week 9) 	<ul style="list-style-type: none"> • End-of-Year Exam: Oral, Listening Comprehension, Language Use & Comprehension and Composition (Weeks 5 & 7)
Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 (Week 9) • Performance-based Task 1 (Week 5) 	<ul style="list-style-type: none"> • Journal • Performance-based Task 2 (Week 6) • Mid-Year Exam (Week 9) 	<ul style="list-style-type: none"> • Journal • Practice 2 (Week 9) • Performance-based Task 3 (Week 6) 	<ul style="list-style-type: none"> • Journal • End-of-Year Exam (Week 8)
Science Term 1 Review contributes 5% to Mid-Year Exam Term 3 Review contributes 5% to End-of-Year Exam	<ul style="list-style-type: none"> • Term 1 Review (Week 9) 	<ul style="list-style-type: none"> • Mid-Year Exam (Week 8) 	<ul style="list-style-type: none"> • Term 3 Review (Week 9) 	<ul style="list-style-type: none"> • End-of-Year Exam (Week 7)

Primary 5				
Subject	Term 1 10%	Term 2 15%	Term 3 15%	Term 4 60%
English Language/ Foundation English Language	<ul style="list-style-type: none"> • Listening Comprehension (<i>Week 7</i>) 	<ul style="list-style-type: none"> • Revision 1: Language Use & Comprehension (<i>Week 8</i>) 	<ul style="list-style-type: none"> • Composition Writing (<i>Week 8</i>) 	<ul style="list-style-type: none"> • End-of-Year Exam Comprehension, Language Use & Comprehension and Composition (<i>Weeks 5 & 7</i>)
Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 (<i>Week 9</i>) • Performance-based Task 1 (<i>Week 9</i>) 	<ul style="list-style-type: none"> • Journal • Practice 2 (<i>Week 9</i>) • Performance-based Task 2 (<i>Week 8</i>) 	<ul style="list-style-type: none"> • Journal • Practice 3 (<i>Week 9</i>) • Performance-based Task 3 (<i>Week 4</i>) 	<ul style="list-style-type: none"> • Journal • End-of-Year Exam (<i>Week 8</i>)
Foundation Mathematics	<ul style="list-style-type: none"> • Practice 1 (<i>Week 9</i>) • Performance-based Task 1 (<i>Week 9</i>) 	<ul style="list-style-type: none"> • Practice 2 (<i>Week 9</i>) • Performance-based Task 2 (<i>Week 8</i>) 	<ul style="list-style-type: none"> • Practice 3 (<i>Week 9</i>) • Performance-based Task 3 (<i>Week 7</i>) 	<ul style="list-style-type: none"> • Journal • End-of-Year Exam (<i>Week 8</i>)
Science/ Foundation Science	<ul style="list-style-type: none"> • Term1 Review (<i>Week 8</i>) 	<ul style="list-style-type: none"> • Term 2 Review (<i>Week 8</i>) 	<ul style="list-style-type: none"> • Term 3 Review (<i>Week 9</i>) 	<ul style="list-style-type: none"> • End-of-Year Exam (<i>Week 7</i>)

Primary 6			
Subject	Term 1 100% (CA)	Term 2 100% (Mid-Year Exam)	Term 3 100% (Prelim)
English Language/ Foundation English Language	<ul style="list-style-type: none"> • CA: Paper 2- Language Use & Comprehension (Week 8) 	<ul style="list-style-type: none"> • Mid-Year Exam: Oral, Listening Comprehension, Language Use & Comprehension and Writing (Week 8) 	<ul style="list-style-type: none"> • Prelim: Oral, Listening Comprehension, Language Use & Comprehension and Writing (Weeks 5, 8 & 9)
Mathematics/ Foundation Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 • CA (Week 9) 	<ul style="list-style-type: none"> • Journal • Practice 2 • Mid-Year Exam (Week 9) 	<ul style="list-style-type: none"> • Journal • Practice 3 • Prelim (Week 9)
Science/ Foundation Science	<ul style="list-style-type: none"> • CA (Week 8) 	<ul style="list-style-type: none"> • Mid-Year Exam (Week 8) 	<ul style="list-style-type: none"> • Prelim (Week 9)

Annex C: Gifted Education Programme (GEP) Identification Exercise

The GEP is a MOE programme that caters for the needs of intellectually gifted students. Students are identified for the GEP through a 2-stage exercise in Primary 3. Selected students will be invited to join the programme in Primary 4.

The tentative schedule for the Gifted Education Programme (GEP) Identification Exercise in 2022 is as shown below:

Stage	Date	Participants
GEP Screening Exercise	17 August 2022 (Wednesday)	Primary 3 pupils enrolled in government and government-aided schools
GEP Selection Exercise	18 & 19 October [^] 2022 (Tuesday & Wednesday) [^] Week of PSLE Marking Exercise	Primary 3 pupils shortlisted after the GEP Screening Exercise

More details, including content coverage matters, will be shared at a later date.