



SKPS/2023/P / VP/ 001

30 Dec 2022

Dear Parents / Guardians,

## **TERM 1 2023 NOTIFICATION**

We trust that you and your family have had a rejuvenating year-end holiday. We warmly welcome our Primary Ones of 2023 and new students joining us at the different levels, together with their parents and guardians, into our SKPS family. We look forward to sharing an enriching learning journey with your child in the year 2023.

As we commence the new academic year, we would like to bring your attention to some key information and school expectations so that you can work with us to better support your child:

### **1. Home-School Communication**

We treasure our partnership with you and encourage close communication between school and home. We will connect with you through:

- Termly letters to inform you of the term's activities. Please be reminded that all school letters and MOE notifications will be sent to you via **Parent Gateway**. We strongly encourage you to download the Parent Gateway application if you have not done so.
- Student Handbook containing important school information as well as for your child to note down any homework/messages from your child's teacher. Please refer to this every day because it can be used as a form of communication between you and your child's teacher.
- School website containing important school information and latest announcements.
- Emails of staff which are available in the school website.
- Parent-Teacher Connect (PTC) and Parent-Child Teacher Conferences (Please refer to **Annex A** for the PTC in Term 1.

Alternatively, you can contact the office at 6384 0809 or email us at [skps@moe.edu.sg](mailto:skps@moe.edu.sg) if you wish to make an appointment to see our teachers or should you have any feedback for the school. We will attempt to respond to your query/request within 2 working days. **Do note that our teachers are not required to give their personal contact number to parents.**

### **2. Staff Update**

We would like to inform you that the following staff have left the school. We thank them for all their contributions during their stay in Seng Kang Primary and wish them well in their future endeavours:

- Mrs Teo Whye Choo, Principal
- Mr Kua Choon Tat
- Mr Tan Teck Chuan Clarence
- Mdm Du Liang
- Mdm Ho Si Yan Gereldinne
- Mr Muhammad Abdillah Bin Mohamed Arif
- Mr Lim Tiong Cheah
- Mr Mohamed Idris bin Budu

We are happy to welcome these new staff into our Seng Kang Primary School family:

- Mrs Tan Siew Hong, Principal
- Mr Canisius Ching Tze Meng, Senior Teacher
- Miss Chee Hsieh Meh, Charmaine, Senior School Counsellor
- Mr Ramesh s/o Kunasegaran, Tamil Language Teacher
- Miss Lee Teng Teng Amanda, Chinese Language Teacher

### 3. Start of New Academic Year 2023 – Information to Note (Extracted from letter dated 11 Nov 22)

#### (a) First week of new academic year 2023

The new academic year will begin on **Tuesday, 3 January 2023** with **only P1 students** coming to school. The **P2-P6 students** will report to school on **Wednesday, 4 January 2023**.

The following are the 2023 learning materials that your child should bring to school for the first 2 days:

Day	Subjects	Materials to bring
1	Maths, Science (P3-P6), English, Social Studies	Activity books (both A and B books if applicable), subject-related booklets, files and worksheets
2	Physical Health & Fitness Book, Art File, Music (P3 to P6), Mother-Tongue Language, CCE (Mother Tongue Language)	

Students are not required to bring their Textbooks. They will be given their new timetable by Day 2 and shall bring their Textbooks when lessons commence after the Orientation days.

#### (b) School Arrival and Dismissal

School will **start promptly at 7.30 a.m.** It is advisable for your child to arrive in school early by 7.25 a.m. to enable him/her to settle down before lessons starts.

While it is commendable to be early, **please do not send your child to school earlier than 6.45 a.m.** as it would still be dark and there are insufficient staff present to ensure the safety of your child.

To facilitate parents picking up the Primary One and Two children, these 2 levels would be dismissed 5 minutes earlier than the other levels, at 1.25 p.m. from the **basketball court** (except for W1 when the Primary Ones will be dismissed earlier at 1pm). For parents of other levels, please make arrangement with your child on which gate to meet as he/she will be exiting the school gates themselves.

#### (c) New Recess Timings

The recess timing for the various levels would be as follows:

**P1 & P4:** 9.00 – 9.30 a.m. (The P4s would serve as buddies for the P1s during the orientation period)

**P2 & P3:** 9.30 – 10.00 a.m.

**P5 :** 10.00 – 10.30 a.m.

**P6 :** 10.30 – 11.00 a.m.

There would also be time allocated for the students to have a snack break. As they would not leave the class to buy the snacks, it would be good to have your child pack some healthy, dry snacks, e.g. biscuits or nuts/dried fruits, to school.

#### (d) Revised Canteen Meal Prices

With the rising cost of goods and services, especially with more costly ingredients for healthy meals, we have reviewed the current canteen meal prices. From 3 January 2023 onwards, the prices for both small and standard sets will be raised to **\$2.00 and \$2.50 respectively**. This revision is necessary to achieve a balance between quality food, affordability and sustainability of the canteen services.

#### (e) Safe Management Measures

While there are further relaxation of school SMMs, we need to continue to be vigilant. Please ensure your child has a workable oral thermometer as daily temperature taking will continue. Observing of personal hygiene and observing of social responsibility are still necessary. Parents should not send

their children to school if unwell. MOE will continue to monitor the COVID-19 situation and provide updates to keep schools safe.

#### (f) No Handphone Policy

With tablets/laptops available, handphones are not necessary for primary school lessons. To prevent misuse of handphones and possible distraction from the children's learning and interaction with schoolmates, handphones **are not allowed to be** brought to school. The school would safekeep the handphone if a child is found to be using it in school and would be returned only to parents. Students who need to contact their parents on an urgent basis could use the payphones available at the canteen.

#### 4. Safety of Students

Please refrain from parking along the road outside the school to ensure smoother traffic flow during these times. If your child cycles to school, do remind him to dismount and push his bicycle across pedestrian crossings, while on crowded pavements and adhere to the road safety rules. For your child's safety, he is encouraged to wear a helmet when cycling to school.

If you drive, please comply with the speed limit of 15km/h within school grounds and avoid overtaking. The school reserves the right to stop errant drivers who do not adhere to our safety rules from entering the school.

The opening hours of the school gates are as shown below:

Gate 1	Gate 2A	Gate 3A	Remarks
6.30 – 7.25 a.m.	6.45 – 7.25 a.m.	6.45 – 7.25 a.m.	For arrival
	1.30 – 2.00 p.m.	1.30 – 2.00 p.m.	For dismissal
	3.30 – 4.00 p.m.	3.30 – 4.00 p.m.	For dismissal after remedial lessons on Monday, Tuesday and Thursday.

*Please refer to 'School Information' in our website for details regarding overview of the vehicle movement if you are dropping or picking your child before / after school and the locations of the school gates, car parks and void decks for the waiting areas.*

In the event of rain, vehicles will be allowed into the school for pick-up arrangement only. No waiting or parking within school's premises is allowed. Vehicles must enter via Gate 1 and exit via Gate 2.

**All visitors to the school are to register with the security guard at the Security Post.** Visitors are to proceed to the General Office for assistance and are not allowed to proceed to any other part of the school building.

#### 5. Student Code of Conduct

To provide our students with a conducive learning environment and to develop them to be responsible and respectful, we require them to observe the '4 As' of Attitude, Attendance, Attire and Achievement (please refer to the student handbook for more details). Teachers will go through these expectations during the orientation period. Under 'Attire', please note that all students are expected to be in school uniform on days when they do not have PE, during school examinations, formal school functions and certain events when they represent school. Students will be allowed to wear their PE attire to school on days when they have PE and will not be required to change back to school uniform after PE.

#### 6. Assessment and Remedial Lessons

To nurture lifelong learners and develop intrinsic motivation in learning, school-based assessment has been adjusted to allow more time for teachers to deepen students' learning, encourage self-directed learning and strengthen holistic development. Teachers will focus on regular formative assessments through monitoring of daily work, revision exercises and performance tasks to provide more timely support and intervention. Primary One and Two students will not have any examination, while Primary Three to Six students will not be having mid-year examination.

To report on Primary One and Two students' learning progress, schools will use subject-specific learning outcomes (LOs) and qualitative descriptors to report their progress at the end of Semester 1 and 2. For the other levels, results from the Weighted Assessments (WA) and End-of-Year Examinations (EYE) would count towards the students' academic performance based on the following weightings:

	<b>Term 1 WA1</b>	<b>Term 2 WA2</b>	<b>Term 3 WA3</b>	<b>Term 4 EYE</b>
P3 to P5 English, Math, Science	10%	15%	15%	60%
P3 to P5 Mother Tongue Languages	10%	10%	10%	70%
	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3 Prelim</b>	<b>Term 4 PSLE</b>
P6 All Subjects	-	-	100%	100%

After-school remedial lessons for selected students would be provided to give them additional support. It will start from **Week 3, Monday, 16 January for P6 students** and **Week 5, Monday, 30 January for P3 to P5 students**. Respective parents would be informed regarding the schedule of these lessons.

### 7. Co-curricular Activities (CCA)

The school will resume CCA in Term 1 Week 2, **Friday, 13 January 2023**. CCA will be conducted every Friday from 7.30am to 9.00am for students from P3 to P6. As CCA is part of school curriculum, all students will report to school as per normal on Fridays. P1-P2 will have curriculum lessons according to their timetable.

### 8. Parental Involvement and Support

As parents play an important role in their child's growth, you child will benefit most when both the school and home work together to bring out the best in your child. Working in partnership with us will help you to better understand your child's learning experience in school so that you can provide the necessary family reinforcement and support at home. We encourage you to join the school's Parent Support Group so that you can be more involved and have a better understanding of the school's approaches to developing your child.

On this note, we also seek parent's support in inculcating independence and personal responsibility in your child. The school will not entertain requests from parents/guardians to hand over forgotten items and homework to their children in school. Let us teach our children the important life skill of being ready for school by packing their bags early and to take responsibility for anything that they missed out on.

9. Last but not least, please refer to the attached annexes for more information.

Annex A: Programmes / Events / Activities for Term 1  
Annex B: Gifted Education Programme (GEP) Identification Exercise – For P3s only

Here's wishing your child a fulfilling year of learning and growth and a Happy New Year to all!

Yours sincerely,

Miss Thien Li Chin  
Vice-Principal

**Term 1 Programmes/Events/Activities**

<b>Programmes / Events / Activities</b>	<b>Date / Time / Duration</b>																							
<b>FOR ALL STUDENTS</b>																								
Start of CCA for (P3–P6)	13 January, Friday																							
Chinese New Year Celebration	20 January, Friday																							
Chinese New Year	22-24 January (Public Holidays)																							
Prefects' Investiture	6 February, Monday																							
Term 1 Experiential Week*	13-15 February																							
Commemoration of Total Defence Day	15 February, Wednesday																							
Weighted Assessment 1 (P3-P6)*	27 February, Monday to 3 March, Friday																							
March Holidays	11 March to 18 March																							
<b>LOWER BLOCK</b>																								
P2 Parent-Teacher Connect (Briefing via Zoom)*	17 January, Tuesday (Afternoon)																							
<b>MIDDLE BLOCK</b>																								
P4 ICT Baseline	<table border="1"> <thead> <tr> <th rowspan="2">Class</th> <th colspan="2">Month</th> </tr> <tr> <th>January</th> <th>February</th> </tr> </thead> <tbody> <tr> <td>4 Courage</td> <td>10,12</td> <td>-</td> </tr> <tr> <td>4 Faith</td> <td>17,19</td> <td>-</td> </tr> <tr> <td>4 Hope</td> <td>31</td> <td>2</td> </tr> <tr> <td>4 Joy</td> <td>-</td> <td>7, 9</td> </tr> <tr> <td>4 Kindness</td> <td>-</td> <td>14,16</td> </tr> <tr> <td>4 Patience</td> <td>-</td> <td>21,23</td> </tr> </tbody> </table>	Class	Month		January	February	4 Courage	10,12	-	4 Faith	17,19	-	4 Hope	31	2	4 Joy	-	7, 9	4 Kindness	-	14,16	4 Patience	-	21,23
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P6 Parent-Child-Teacher Conference (via Zoom)*	<p>9 March, Thursday (Afternoon)</p> <p>10 March, Friday (Afternoon)</p>																							

\* For the asterisked events, separate letters will be sent with specific details for respective levels.

## Annex B

The tentative schedule for the Gifted Education Programme (GEP) Identification Exercise in 2023 is below:

<b>Stage</b>	<b>Date</b>	<b>Participants</b>
GEP Screening Exercise	17 August 2023 (Thursday)	Primary 3 pupils enrolled in government and government-aided schools
GEP Selection Exercise	17 & 18 October <sup>^</sup> 2023 (Tuesday & Wednesday)  <sup>^</sup> Week of PSLE Marking Exercise (16 - 18 Oct)	Primary 3 pupils shortlisted after the GEP Screening Exercise