



SENG KANG PRIMARY SCHOOL

A Vibrant Community of World-Ready Learners

<http://www.sengkangpri.moe.edu.sg>

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SKPS / 2017 / P4 Level / 006

13 January 2017

Dear Parent / Guardian

Primary 4 Level Letter for Term 1 2017

The new academic year has begun. On behalf of the level teachers, I would like to warmly welcome your child to Primary 4 2017. It's going to be another exciting year and the level teachers are excited about the plans that we have for your child. We hope that he/she will have an enriching and enjoyable learning experience with us in 2017.

Every Student, An Engaged Learner

This year at P4, our level motto is, "*Thinking with our hearts and minds*". As the motto suggests, we are going to inculcate the correct thinking habits in our students. We aim to nurture our students to be SUPERB THINKERS who have clarity in their thought processes and who possess an excellent mindset in all that they do. To achieve that, the teachers will be using a myriad of questioning techniques and different platforms to engage our students in thinking. Your child will also be engaged in reflections to help him reflect on his learning and actions so that his saw will be sharpened.

Continuing our efforts to achieve our school's vision of "A Community of World-Ready Learners" and in line with the 21st century competencies desired for students, we will embark on the theme of "**I am a citizen of the world**". At P4, your child will get to learn entrepreneurial skills and qualities through stories of successful entrepreneurs and other platforms created for this purpose.

Let me share with you a biography of a successful entrepreneur Mr Adler Poh, founder of Adler Luxury Hostel.

Mr Adler Poh is the Managing Director of his own establishment, Adler Luxury Hostel. Based in a conserved Art Deco shop-house in Chinatown, the hostel was established on 12 December 2012 after one and a half years of construction and refurbishment. A fusion of antique furniture and local artwork, the "Adler" brand, as Mr Poh calls it, is one that truly celebrates our country and is a local brand that all Singaporeans can be proud of.

Having grown up in a family of entrepreneurs, Mr Poh was always inspired by his grandfather and father. As such, he always had a natural gravitation towards entrepreneurship as a future avenue for him as a career. With the experiences he had learnt from his family members, travels, and knowledge from his hospitality studies, Mr Poh believes that he has a good grasp of the demands of customers in the hospitality sector.

Mr Poh's journey of entrepreneurship began during a 1-month backpacking trip around Europe, where he stayed in a small boutique hostel and was amazed by its standards. The high quality of the hostel's amenities and furnishings were a far cry from the conventional hostels that he had been to. This sparked the idea of setting up a luxury hostel brand in Singapore. Mr Poh then established Adler Luxury Hostel, which differentiates itself from other hostels by paying more attention to its theme, cleanliness and comfort. He also believed that the service aspect of a hostel is important due to the frequent interaction between staff and customers. A testimony to his emphasis on service is his dedication in replying to customer reviews on travel websites. Through this avenue, he manages to express his gratitude towards his customers as well as to further improve the quality of his hostel.

When asked what advice he would give to others, Mr Poh said that people should also pose this question to themselves - "What are you really passionate about?" He had asked himself that years ago and realised that his passion was in the field of hospitality. The ability to constantly sustain that

interest and love for his work was also how he determined that it was something that he wanted to invest his time and money in. Now, Mr Poh is enjoying the fruits of his labour and is grateful for the opportunities that have been given to him and the hostel. With the expansion of the hostel space as well as the recent series of accolades, Adler Luxury Hostel looks to be a frontrunner in Singapore's hospitality industry.

Taken from <http://www.finlit.nie.edu.sg/sg50/adler-poh/>

From the story above, we can see that when one is passionate about something, one will always think of ways to do better. At P4, we want our students to have a passion for learning and achieve what they set out to achieve. Apart from having passion, to be successful, students need to be guided by a set of values in all that they do. We should continue to inculcate positive values in a child and never allow bad habits to hinder a child's journey towards success.

Each P4 child will be involved in and participate in activities and programmes that will develop them holistically, nurture their talent and also foster in them positive values such as **Confidence, Integrity, Respect and Resilience** – which are also our school values. We believe that these values are important for your child's development and success in his / her endeavours. This term we will be focusing on the value **Respect** in Term 1 and would like you to support us in highlighting and reinforcing this value at home.

Every Parent, A Supportive Partner

Building on Trust, Partnering as One

Bringing up a child is like a voyage. As a parent, you are the key navigator of your child's growth. His development is set primarily at home and in school. When these two environments are attuned to each other, your child benefits the most. A number of studies have connected home-school collaboration to better learning, healthy self-esteem, more positive attitudes and behaviour in life. Therefore, we need your involvement in your child's educational journey. It is important that we work hand-in-hand to help maximise your child's potential in life.

As we partner each other to support your child, let's observe the following principles:

- Trust is the foundation
- Remember the child
- Understand our shared responsibilities
- Seek common ground
- Together we work towards common goals

How can you be involved?

You can help by:

- Reinforcing good thinking habits with your child at home
- Providing a conducive learning environment at home for your child
- Setting learning goals with your child
- Monitoring and checking your child's work daily
- Working closely with the teachers
- Affirming and encouraging your child regularly
- *Being part of the Parents' Support Group as a Parent Volunteer (refer to Annex E for more information) ***PSG sign-up is required on a yearly basis as parents' availability changes with time.**



Every Teacher, A Caring Educator

At P4, we care. We want the best for our students and we invite you to work hand-in-hand with us for the benefit of your child. The teachers supporting your child this academic year can be found in Annex A. Do feel free to contact or e-mail your child's form teacher should you require any clarifications. You can also contact me (Year Head) should you have any queries pertaining to the level. The e-mail addresses of the level and mother tongue teachers can also be found in Annex A.

You can also refer to the following attached Annexes for an overview of the teachers in the level, general information such as programmes and events for the term.

Annex A: Form Teachers / Subject Teachers Contacts

Annex B: General Information

Annex C: Programmes / Events / Activities for Term 1

Annex D: Assessment Plan for 2017

Annex E: Remedial Schedule for Term 1 & Term 2

Annex F: Welcome note from PSG chairman

Our School, Our Pride

Our School, Our Pride will continue to be our school's theme for 2017, together with the tagline "Creating a N.I.C.E. school". With this in focus, we will strategically plan our programmes, learning and experiences to live out this theme. With your support, we look forward to celebrating your child's achievements in the course of the year. Let's all be committed to creating a N.I.C.E. school so that we can be proud of our learning, people and achievements.

Last, but not least, we would like to take this opportunity to wish you and your family a prosperous and joyful year ahead.

Kindly acknowledge receipt of this letter and return the acknowledgement slip via your child to his form teacher by **16 January 2017, Monday**.

Thank You.

Yours sincerely,

Mrs Tracy Lee
P4 Year Head

cc: Mrs Teo Whye Choo (P),
Mr Hamri (VP-Admin)
Mrs Winefrede Loo (VP)

(Annex A)

P4 Form Teachers / Subject Teachers Contacts

The emails of the teachers in the level are listed below. You can email the teachers for any clarification, if required.

Year Head (P4) : Mrs Tracy Lee			
Class	English Language	Mathematics	Science
4 Faith	Mrs Eswani Nicholas	Mdm Shanmugathai (FT)	Mr Tan Jia Hui
4 Hope	Mr Timothy Loe (FT)	Mrs Tracy Lee	Mrs Tracy Lee
4 Joy	Mdm Nurul' Ain (FT)	Mdm Quek Leng Leng	Mrs Thaifur Alias
4 Courage	Mrs Eswani Nicholas (FT)	Mdm Quek Leng Leng	Mrs Tracy Lee
4 Kindness	Mrs Thaifur Alias (FT)	Mdm Shanmugathai	Mrs Thaifur Alias
4 Patience	Mr Timothy Loe	Mr Tan Jia Hui (FT)	Mr Tan Jia Hui

(FT: Form Teacher)

Teacher	Email
Mrs Tracy Lee	tracy_pheck_tiang_choo@moe.edu.sg
Mdm Shanmugathai	shanmugathai_madasamy@moe.edu.sg
Mrs Farida Bee Bte Abdul Rahman	farida_bee_abdul_rahman@moe.edu.sg
Mr Loe Weiqiang Timothy	loe_weiqiang_timothy@moe.edu.sg
Mdm Nurul' Ain Bte Azilah	nurulain_azilah@moe.edu.sg
Mdm Quek Leng Leng	quek_leng_leng@moe.edu.sg
Mrs Eswani Nicholas	eswani_nicholas@moe.edu.sg
Miss Reshmi Rai	reshmi_rai@moe.edu.sg
Mrs Thaifur Alias	siswati_ahmad@moe.edu.sg
Mr Tan Jia Hui	Mr Tan Jia Hui

Class	Mother Tongue	Email
CL4.1	Mdm Yeo Sim Lian Gina	Yeo_Sim_Lian_Gina@moe.edu.sg
CL4.2	Mdm Qu Yi	qu_yi@moe.edu.sg
CL4.3	Mdm Lim Hwee Hong	lim_hwee_hong@moe.edu.sg
CL4.4	Mdm Chiew Yan Seah	chiew_yan_seah@moe.edu.sg
ML4.1	Mdm Nur Shabana	nur_shabana_syed_ismail@moe.edu.sg
ML4.2	Mr Ahmad	(Please email Mdm Nur Shabana)

Primary 4 (General Information)

General Information	Remarks
1. 4As (Attitude, Attire, Attendance & Achievement)	<p>As a school, we would like to reiterate the Code of Conduct for our students for the academic year. The code of conduct is categorised according to the 4As: Attire, Attendance, Attitude, and Achievement. You can refer to the Pupil Companion for details on the school's expectations in these 4 areas.</p> <p>Please note that students should arrive in school by 7.25 am to enable them to settle down. <u>Students who arrive after the 7.30 am school bell has rung will be considered late.</u> Please make the necessary transport and child care arrangements to ensure your child is punctual for school.</p>
2. Absence from school	<p>We would like to appeal to you not to take your child out from school during term time so as to ensure that he/she is fully engaged in learning.</p> <p>If your child is absent from school during curriculum time because of medical or other valid reasons, please furnish either a <u>medical certificate</u> or a <u>letter</u>.</p> <p>We would also like to remind parents / guardians that <u>students are to be in school during term time and not allowed to leave the country earlier</u> as they will miss tests, examinations or activities being carried out during that time. Do note that teachers would not be obliged to provide students with the materials, tests or examinations they missed without valid reasons. Parents / guardians are to consult the form teacher or Year Head / Assistant Year Head for advice in advance if you intend to take your child out of the country during curriculum time.</p>
3. Mode of Communication	<p>The Pupil Companion and e-mail will be used as the mode of communication between teachers and parents. Please make an appointment with the teacher if you would like to meet him / her personally. (<i>Meeting of teachers is strictly by appointment only and during the teacher's free periods or after school.</i>)</p>
4. Homework Policy	<p>All homework will be recorded by students in their Pupil Companion. Wednesday is a homework-free day, so do engage your child in his / her areas of interests on this day. We would also like to seek your help to monitor your child's homework so that he has consistent practice and is able to manage time effectively.</p>
5. Whole-School Approach Reading Programme and Speak Internationally Acceptable English (IAE)	<p>Students are to read age-appropriate English storybooks and to speak in Internationally Acceptable English at ALL times to enhance their proficiency in English (except during MT periods). Please ensure that your child brings an age-appropriate English storybook to school every day.</p>
6. Mother Tongue Morning Silent Reading	<p>Please ensure that your child brings an age-appropriate MT storybook for his silent reading on Thursdays.</p>

General Information	Remarks
7. Remedial Lessons	Remedial lessons will be conducted for selected students only to support these students as they strive towards academic excellence. Consent forms will be issued to selected students. The remedial lessons aim to provide early intervention to help students close gaps so that learning can be more effective. Please note that remedial lessons will commence from Term 1 Week 3 for MT and Week 4 for EMS subjects. <i>(Please refer to Annex E for the Remedial Schedule for Term 1 & 2)</i>
8. Eco Tuesday	Eco Tuesday is part of our school's fortnightly Environmental Education (EE) Programme that is carried out during the school term on Tuesdays. It is designed to build a child's character through teaching the value of care and responsibility towards the environment. Students are strongly encouraged to bring clean paper recyclables such as unwanted mailer, newspaper, magazines and so on, to school. We look forward to your support in encouraging your child/ward to be involved citizens of tomorrow.
9. Assessments	<p>The school uses varied modes of assessments to assess students appropriately for follow-up actions. These assessments include Holistic Assessments (HA), Continual Assessments (CA) and Semestral Assessments (SA).</p> <p>Please refer to the Assessment Plan in Annex D for more details. More information on SA will be furnished nearer the dates. Do note that marks from SA1 and SA2 will be taken into consideration for Subject Based Banding (SBB) at the end of the year.</p>
10. Learning through the use of ICT	<p>Students will be using Edmodo and other ICT tools in the learning process. These tools serve as platforms for students to access information posted by their teachers, share their knowledge with their peers, as well as to engage in collaborative work with their group members. Should there be a need for Home-based Learning due to school closure, these platforms will be used for learning. We strongly encourage all parents to allow their children to log in to the computer to access these tools to supplement their learning.</p> <p>To understand the needs of your child, a survey with regards to your child's accessibility to internet is appended together with the acknowledgment slip.</p>
11. Snack Break	<p>As part of making sure that we always provide an environment that is conducive to learning, our school will implement "Snack Time" for our children. Time will be allocated in class for students to consume food if they are hungry. As dismissal is now at 1.45p.m., students will be given this break to allow them the chance to eat light snacks as school ends later. Students will have a 10-min Snack Time daily from Monday to Friday.</p> <p>As the timing varies depending on the class schedule, your child's / ward's Form Teacher will inform him of the schedule.</p> <p>Please note that snack time is optional and only dry food (e.g. biscuits and bread, but not chips and sweets) is allowed. Packet milk is acceptable. Do note that students will not be allowed to go to the canteen during Snack Time.</p>

Primary 4 (Programmes / Events / Activities) – Term 1

Programme / Event / Activity	Remarks	Date / Time / Duration
1. Chinese New Year Celebration	Dismissal for students is at 10.00 a.m. <i>*please note that 31 Jan 2017 (Tuesday) is a scheduled school holiday</i>	27 Jan 2017 (Friday)
2. Total Defence Day	<i>(More details will be provided at a later date)</i>	15 Feb 2017 (Wed)
3. Parent-Teacher Connect	<i>(More details will be provided at a later date)</i>	In Feb 2017 (tentative)
4. Annual School Health Visit	Annual health check for students by HPB Health team. <i>(More details will be provided at a later date)</i>	23 Feb to 7 Mar
5. P4 NE Learning Journey (Heritage)	P4 students will be going for their NE learning journey to find out more about Singapore's heritage. <i>(more details will be provided at a later date)</i>	Term 1 Week 10
6. P4 Camp	<i>(More details will be provided at a later date)</i>	Term 1 Week 10

SENG KANG PRIMARY SCHOOL ASSESSMENT PLAN 2017

Primary 4				
Subject	Term 1	Term 2	Term 3	Term 4
English Language	<ul style="list-style-type: none"> Journal (LRD) Revision 1 Performance-based task Reading Aloud Listening Comprehension 	<ul style="list-style-type: none"> Journal (LRD) Stimulus-based Conversation Guided Writing (Individual) Performance-based task SA1 (40%) 	<ul style="list-style-type: none"> Journal (LRD) Revision 2 Performance-based task Guided Writing Listening Comprehension Reading Aloud 	<ul style="list-style-type: none"> Journal (LRD) Reading Aloud Stimulus-based Conversation Guided Writing SA2 (60%)
Mathematics <i># Performance task marks will not contribute to the marks in the report book.</i>	<ul style="list-style-type: none"> Journal Practice 1 Practice 2 Performance-based Task 1 	<ul style="list-style-type: none"> Journal Practice 3 Practice 4 SA1 (40%) 	<ul style="list-style-type: none"> Journal Practice 5 Practice 6 Performance-based task 2 	<ul style="list-style-type: none"> Journal Practice 7 SA2 (60%)
Chinese Language / Malay Language	<ul style="list-style-type: none"> Reading Task Listening & Speaking Tasks Picture Composition Practice 1 (T1W9) 	<ul style="list-style-type: none"> Reading & Video Description (T2W3-W4) Practice 2 (T2W6) SA1 (40%) <ul style="list-style-type: none"> - Listening - Paper 1 & 2 (T2W8) 	<ul style="list-style-type: none"> Reading Task Conversation Task Picture Composition (T3W8) Practice 3 (T3W9) 	<ul style="list-style-type: none"> Reading Task Revision Practice SA2 (60%) <ul style="list-style-type: none"> - Listening - Oral - Paper 1 & 2 (T4W5-7)
Science	<ul style="list-style-type: none"> Termly Quiz 1 	<ul style="list-style-type: none"> Termly Quiz 2 SA1 (40%) 	<ul style="list-style-type: none"> Termly Quiz 3 	<ul style="list-style-type: none"> Termly Quiz 4 SA2 (60%)
<p>For P4: Termly Quiz 1 and 2 contribute 5% to SA1 Termly Quiz 3 and 4 contribute 5% to SA2</p>				

Primary 4 Remedial Schedule for English, Math, Science (Term 1 & 2)

Term	Week	Monday 2.15 p.m. – 3.00 p.m. / 3.00 p.m. – 3.45 p.m.	Thursday 2.15 p.m. – 3.00 p.m. / 3.00 p.m. – 3.45 p.m.
1	1	No Remedial Lessons	
	2	No Remedial Lessons	
	3	No Remedial Lessons	
	4	23/1	26/1
	5	No Remedial Lesson	2/2
	6	6/2	9/2
	7	13/2	16/2
	8	No Remedial Lessons	
	9	27/2	2/3
	10	No Remedial Lessons	
2	1	No Remedial Lessons	
	2	27/3	No Remedial Lessons
	3	3/4	6/4
	4	10/4	13/4
	5	No Remedial Lesson	20/4
	6 to 10	No Remedial Lessons	

Note to parents:

- Remedial lessons are for selected students only.
(Selected students will be notified accordingly at a later date)
- Mother Tongue remedial will be held on Tuesdays starting from Term 1 Week 3 (dates for MT remedial will be provided in a separate letter by their MT teachers)

Dear Parent,

Parents' Support Group 2017

Greetings on behalf of the parents from the Parents' Support Group! My name is Yee Theng and I am the chairman of Seng Kang Primary School Parents' Support Group (PSG). On behalf of the school, I want to welcome you to the Seng Kang Primary School Community.

PSG existed because the school recognises that parents are the primary educators of their child and partnership with parents are vital in helping a child realise his/her potential. According to Henderson and Berla (1994), "the most accurate predictor of a child's achievement in school is not income or social status but the extent to which that child's family is able to create a home environment that encourages learning; express high (but not unrealistic) expectations for their children's achievement and future careers; and become involved in their children's education at school and in the community" (Henderson & Berla, 1994, p. 160).

As parents get involved in their child's education, their children reap the following benefits just to name a few:

1. higher grades and test scores;
2. better attendance and more homework done;
3. more positive attitudes and behaviour;

Hence, as the new year begins, may I encourage you to invest your time in your child's education by attending, at least once, a general school meeting, a scheduled meeting with your child's teacher or by volunteering in a school event or your child's class activities.

To parents who are new in Seng Kang Primary, do note that PSG helps to coordinate school-wide events that requires parental support while classroom activities that require parental support will be coordinated by the respective teachers.

As there are different seasons in life, I understand that your availability and commitment change every year. Hence, I would like to invite you (all parents) to indicate your availability and commitment for 2017 (refer to acknowledgement slip) so that we can keep those who are interested informed of events in the school. I do want to assure you that signing up as a parent volunteer does not necessarily mean that you have to attend every PSG event. You can come as and when you are available. **Do note that sign-up is required yearly as parent's availability changes with time.**

Lastly, I hope that as you get involved at school, you will be more empowered to respond confidently to the increasingly complex demands made upon your child. I look forward to seeing you in school.

Yours sincerely



Yee Theng

PSG Chairman

Acknowledgement Slip
Primary 4 Level Letter for Term One 2017

I have noted the contents of this letter.

Name of Child / Ward: _____ Class: P 4 (_____)

Name of Parent / Guardian: _____

E-mail Address: _____

Contact Number: _____

Parents' Support Group (PSG) Sign-up

Please tick (✓) the appropriate box. (Sign-up is required on a yearly basis)

I am able to help out as a parent volunteer.

Availability (please tick):

- I am available between 8.00 a.m. and 1.45 p.m.
- I am available after school hours from 1.45 p.m. to 5.00 p.m.
- I am a working parent (need to take leave)

- I am unable to help out as a parent volunteer.

ICT Survey

Please circle the appropriate response.

- | | |
|---|----------|
| Q1. Do you have a computer at home? | Yes / No |
| Q2. Do you have internet access at home? | Yes / No |
| Q3. Does your child have access to the internet? | Yes / No |
| Q4. Does your child have access to MS word, excel and powerpoint? | Yes / No |
| Q5. Have you signed up for SNAC (Smart Notification Acknowledgement Console)? | Yes / No |

If no, please provide a reason below:

Signature of Parent / Guardian

Date