



SENG KANG PRIMARY SCHOOL

A Vibrant Community of World-Ready Learners

<http://www.sengkangpri.moe.edu.sg>

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SKPS/2018/P4 Level/003

12 January 2018

P4 Level Letter (Term 1)

Dear Parent / Guardian,

The P4 level wishes you a 'Happy New Year' and warmly welcomes your child back to school. We look forward to working with you and your child this year.

Every Student, An Engaged Learner

In line with the 21st Century Competencies desired for the students, our level theme will be "**A Citizen of the World – Entrepreneur**". Students will learn about various entrepreneurs – their accomplishments, as well as the values exhibited by them.

We are proud to announce that our level motto is **Leave no one behind; One for all, all for one**. Just as successful entrepreneurs ensure their employees develop with the company, we want our students to adopt a caring and inclusive mindset. Our Character and Citizenship Education aims to produce **students who are innovative and speak confidently**. As students advance to Primary 4, they are expected to be role models for the younger P3 students in the Middle Block, and be more independent thinkers.

Through a myriad of activities that we have planned for the students, we also aim to develop them into students who take the initiative to help others and look for better ways to do things.

Every Teacher, A Caring Educator

The e-mail addresses of the level teachers are listed in Annex A. Do feel free to contact your child's form/subject teacher should you require any clarification. You can also contact me (Assistant Year Head) should you have any queries pertaining to the level.

A story

As the P4 theme is "**A Citizen of the World – Entrepreneur**", I would like to share a story based on the theme to illustrate 'Respect' which is the school value for Term 1.

Chef Benny Se Teo was a former drug addict who recovered from drug addiction in 1993 and started Eighteen Chefs in 2007. Within one year, there were three branches in the chain, but despite the expansion, the chain was suffering haemorrhaging losses. The crisis drove him to scrutinise and tighten food costs, while retaining quality. He also revised its student menu to make it more affordable for students. His marketing push also turned the restaurant from just another casual eatery to one with distinct character, or "attitude", in the argot of the young crowd it attracts. Today, the real strength of the restaurant is the commitment to hire ex-offenders and youths-at-risk, which was inspired by Chef Benny's own experience when he was released from prison; nobody wanted to hire him then.

Adapted from <http://www.straitstimes.com/lifestyle/food/former-drug-addict-cooking-up-social-change>

This article sums up what we want to focus in term 1. Chef Benny has a lot of respect for ex-offenders and youths-at-risk, and wants to give them a second chance. This is in line with the P4 motto of leaving no child behind. He is also innovative and came up with better ways to run his restaurant chain, thus bringing it to greater heights. We would also want our students to be always looking for ways to improve themselves.

In conclusion, please refer to the attached Annexes for an overview of the teachers in the level, general information such as programmes and events for the term.

Please refer to the following Annexes for more information.

Annex A: Form Teachers / Subject Teachers Contacts

Annex B: General Information

Annex C: Programmes / Events / Activities for Term 1

Annex D: Assessment Plan for 2018

Kindly acknowledge receipt of this letter and return the acknowledgement slip to your child's form teacher via your child by **15 January 2018, Monday**.

Thank you.

Yours sincerely, on behalf of the P4 Level Teachers,

Mrs Andrea Ki
Year Head (Middle Block) (Internal)

cc. Mrs Teo Whye Choo (Principal)
Mrs Winefrede Loo (VP)
Mr Hamri (VP-Admin)

FORM TEACHERS / SUBJECT TEACHERS CONTACTS

Class	Form Teacher / Co-Form Teacher	E-mail address
4 Faith	Mdm Shan	shanmugathai_madasamy@moe.edu.sg
	Ms Farida Bee Bte Abdul Rahman	farida_bee_abdul_rahman@moe.edu.sg
4 Hope	Mrs Joyce Koh	tan_hui_hong_joyce@moe.edu.sg
	Mr Ng Kok Leong	ng_kok_leong_a@moe.edu.sg
4 Joy	Mr Wang Hup Ann	wang_hup_ann@moe.edu.sg
	Mdm Azizah	azizah_ali@moe.edu.sg
4 Courage	Mdm Sharifah	sharifah_fatemah_s_ahmad@moe.edu.sg
	Mrs Andrea Ki	tan_meng_hui@moe.edu.sg
	Mr Prem Kumar	prem_kumar_christie_rajoo@moe.edu.sg
4 Kindness	Mr Suresh	suresh_kumar_gemeni@moe.edu.sg
	Mdm Quek Leng Leng	quek_leng_leng@moe.edu.sg
4 Patience	Mrs Ee (Leong) Lai Mun	leong_laimun@moe.edu.sg
	Mr Norman B Mohd Yusof	norman_mohd_yusof@moe.edu.sg

Class	English	Math	Science
4 Faith	Mrs Joyce Koh	Mdm Shan	Mrs Andrea Ki Mr Wang Hup Ann
4 Hope	Mrs Joyce Koh	Mdm Shan	Mdm Sharifah
4 Joy	Mr Suresh	Mr Wang Hup Ann	Mr Wang Hup Ann
4 Courage	Mrs Ee (Leong) Lai Mun	Mdm Sharifah Mrs Andrea Ki	Mdm Sharifah
4 Kindness	Mr Suresh	Mdm Quek Leng Leng	Mdm Quek Leng Leng Mr Suresh
4 Patience	Mrs Ee (Leong) Lai Mun	Mdm Quek Leng Leng	Mrs Andrea Ki

MT Class	Mother-tongue Teacher	E-mail address
CL4.1	Mdm Gina Yeo	Yeo_Sim_Lian_Gina@moe.edu.sg
CL4.2	Mr Ng Kok Leong	ng_kok_leong_a@moe.edu.sg
CL4.3	Mdm Chiew Yan Seah	chiew_yan_seah@moe.edu.sg
CL4.4	Mdm Lian Huan	lian_huan@moe.edu.sg
P4 Bridging	Mdm Loke Chuen Lan	loke_chuen_lan@moe.edu.sg
ML4.1	Mdm Azizah	azizah_ali@moe.edu.sg
ML4.2	Mdm Faizah	faizah_ibrahim@moe.edu.sg
TL4.1	Mr Prem Kumar	prem_kumar_christie_rajoo@moe.edu.sg
NTIL	Miss Effah	nur_effah_elias@moe.edu.sg

GENERAL INFORMATION

	Remarks
1. 4As (Attitude, Attire, Attendance & Achievement)	<p>As a school, we would like to reiterate the Code of Conduct for our students for the academic year. The code of conduct is categorised according to the 4As: Attire, Attendance, Attitude, and Achievement. You can refer to the Pupil Companion for details on the school's expectations in these 4 areas.</p> <p>Please note that students should arrive in school by 7.20 a.m. to enable them to settle down. <u>Students who arrive after the 7.30 a.m. school bell has rung will be considered late.</u> Please make the necessary transport and child care arrangements to ensure your child is punctual for school.</p>
2. Absence from school	<p>We would like to appeal to you not to take your child out from school during term time so as to ensure that he/she is fully engaged in learning.</p> <p>If your child is absent from school during curriculum time because of medical or other valid reasons, please furnish either a <u>medical certificate</u> or a <u>letter</u>.</p> <p>We would also like to remind parents / guardians that <u>students are to be in school during term time and not allowed to leave the country earlier</u> as they will miss tests, examinations or activities being carried out during that time. Do note that teachers would not be obliged to provide students with the materials, tests or examinations they missed without valid reasons. Parents / guardians are to consult the form teacher or Year Head / Assistant Year Head for advice in advance if you intend to take your child out of the country during curriculum time.</p>
3. Mode of Communication	<p>The Student Handbook and e-mail will be used as the mode of communication between teachers and parents. Please make an appointment with the teacher if you would like to meet him / her personally. (<i>Meeting of teachers is strictly by appointment only and during the teacher's free periods or after school.</i>)</p>
4. Temperature-Taking	<p>Students must exercise social responsibility and take the basic precautions to safeguard themselves and their schoolmates. Temperature-taking is an important aspect of that.</p> <p>Please ensure your child has his thermometer in his bag every day.</p>
5. Homework Policy	<p>All homework will be recorded by students in their Student Handbook.</p> <p>Wednesday is a homework-free day, so do engage your child in his / her areas of interests on this day. We would also like to seek your help to monitor your child's homework so that he has consistent practice and is able to manage time effectively.</p>

<p>6. Whole-School Approach Reading Programme and Speak Internationally Acceptable English (IAE)</p>	<p>Students are to read age-appropriate English storybooks and to speak in Internationally Acceptable English at ALL times to enhance their proficiency in English (except during MT periods).</p> <p>Please ensure that your child brings an age-appropriate English storybook to school every day.</p>
<p>7. Mother Tongue morning silent reading</p>	<p>Please ensure that your child brings an age-appropriate MT storybook for silent reading on Thursdays.</p>
<p>8. Remedial lessons</p>	<p>Remedial lessons are compulsory for <u>selected</u> P4 students.</p> <p>A separate letter will be given to students who are required to attend remedial lessons.</p>
<p>9. Snack Time</p>	<p>Students will have a 10-min Snack Time daily from Monday to Friday. Time will be allocated in class for students to consume food if they are hungry.</p> <p>As the timing varies depending on the class schedule, your child's / ward's Form Teacher will inform him of the schedule.</p> <p>Please note that snack time is optional and only dry food (e.g. biscuits and bread, but not chips, sweets and sandwiches) and uncut fruits are allowed. Packet milk is acceptable. Do build a habit of healthy eating in your child / ward by getting him / her to pack healthy snacks. Note that students will not be allowed to go to the canteen during Snack Time.</p>
<p>10. Assessments</p>	<p>The school uses varied modes of assessments to assess students appropriately for follow-up actions. These assessments include Revision Tests, Continual Assessments and Semestral Assessments.</p> <p>More information on CAs and SAs will be furnished nearer the dates.</p> <p><i>(Please refer to Annex D for the Assessment Plan)</i></p>
<p>11. Learning through Use of ICT</p>	<p>The students will be using Edmodo and other ICT tools in the learning process.</p> <p>These tools serve as platforms for students to access information posted by their teachers, share their knowledge with their peers, as well as to engage in collaborative work with their group members. Should there be a need for Home-based Learning due to school closure, these platforms will be used for learning. We strongly encourage all parents to allow their children to log in to the computer to access these tools so as to supplement their learning.</p> <p>To understand the needs of your child, a survey with regards to your child's accessibility to internet is appended together with the acknowledgment slip.</p>
<p>12. Eco-Tues</p>	<p>Eco Tuesday is part of our school's fortnightly Environmental Education (EE) Programme that is carried out during the school term on Tuesdays. It is designed to build a child's character through teaching the value of care and responsibility towards the environment. Students are strongly encouraged to bring clean paper recyclables such as unwanted mailers, newspapers, magazines, and so on, to school. We look forward to your support in encouraging your child/ward to be young involved citizens of tomorrow.</p>

PROGRAMMES / EVENTS / ACTIVITIES – TERM 1

Programmes / Events / Activities	Remarks	Date / Time / Duration
1. NE Learning Journey	More details will be provided at a later date.	Either 29 January 30 January 1 February
2. Awards Day	More details will be provided at a later date.	2 February
3. Total Defence Day	More details will be provided at a later date.	14 February
4. Chinese New Year Celebration	Dismissal for students is at 10 a.m.	15 February
5. Chinese New Year	Public Holiday	16 and 17 February
6. Chinese New Year School holiday in lieu	School will be closed.	19 February
7. Camp	2-day-1-night camp More details will be provided at a later date.	8 to 9 February

ASSESSMENT PLAN 2018

Holistic Assessment will continue in Primary Four. Your child will be furnished with further details of the implementation of holistic assessment nearer to the assessment dates.

Primary 4				
Subject	Term 1	Term 2 40%	Term 3	Term 4 60%
English Language	<ul style="list-style-type: none"> Revision 1 Language Use & Comprehension Reading Aloud Listening Comprehension 	<ul style="list-style-type: none"> Stimulus-based Conversation Guided Writing (individual) Performance-based task SA1 (40%) Listening Comprehension, Language Use & Comprehension & Composition 	<ul style="list-style-type: none"> Revision 2 Language Use & Comprehension Guided Writing Listening Comprehension Reading Aloud 	<ul style="list-style-type: none"> Reading Aloud Stimulus-based Conversation Guided Writing SA2 (60%) Oral, Listening Comprehension, Language Use & Comprehension and Composition
Mathematics	<ul style="list-style-type: none"> Journal Practices 1-5 Performance-based Task 1 	<ul style="list-style-type: none"> Journal Practices 6-8 SA1 (40%) 	<ul style="list-style-type: none"> Journal Practices 9-12 Performance-based task 2 	<ul style="list-style-type: none"> Journal Practices 13-14 SA2 (60%)
Chinese Language / Malay Language	<ul style="list-style-type: none"> Listening Practice 1 Picture Composition Practice 1 (T1W9) 	<ul style="list-style-type: none"> Listening Practice 2 Conversation Practice 1 Practice 2 (T2W6) SA1 (40%) <ul style="list-style-type: none"> - Listening - Paper 1 & 2 (T2W8) 	<ul style="list-style-type: none"> Listening Practice 3 Conversation Practice 2 Picture Composition (T3W8) Practice 3 (T3W9) 	<ul style="list-style-type: none"> Listening Practice 4 Conversation Practice 3 Revision Practice SA2 (60%) <ul style="list-style-type: none"> - Listening - Oral - Paper 1 & 2 (T4W5-7)
Science	<ul style="list-style-type: none"> Termly Quiz 1 	<ul style="list-style-type: none"> Termly Quiz 2 SA1 (40%) 	<ul style="list-style-type: none"> Termly Quiz 3 	<ul style="list-style-type: none"> Termly Quiz 4 SA2 (60%)
Termly Quiz 1 and 2 contribute 5% to SA1				
Termly Quiz 3 and 4 contribute 5% to SA2				

Acknowledgement Slip
P4 Level Letter 2018 (Term 1)

I have noted the contents of this letter.

Name of Child / Ward: _____ Class: P 4 (_____)

Name of Parent / Guardian: _____

Contact No: _____ (H/P) _____ (H)

E-mail Address: _____

ICT Survey

Please circle the appropriate response.

- | | |
|---|----------|
| Q1. Do you have a computer at home? | Yes / No |
| Q2. Do you have internet access at home? | Yes / No |
| Q3. Does your child have access to the internet? | Yes / No |
| Q4. Does your child have access to MS Word, Excel and Powerpoint? | Yes / No |

Signature of Parent / Guardian

Date