



SENG KANG PRIMARY SCHOOL

A Vibrant Community of World-Ready Learners

<http://www.sengkangpri.moe.edu.sg>

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SKPS/2018/P2 Level/012

12 January 2018

P2 Level Letter 2018 (Term 1)

Dear Parent / Guardian,

Every Child Can Learn, Every Child Can Serve, Every Child is Special

On behalf of the level teachers, I warmly welcome your child back to school. We hope to continue the wonderful collaboration and partnership we have built with you last year.

The Lower Block's motto for this year is **Hand in Hand, We Learn for the Future**. We aim to equip our pupils with the knowledge that they can seek the support they need from their teachers, peers and parents to help them become joyful and successful learners.

As students advance to Primary 2, they are expected to be role models for the younger P1 students in the Lower Block. We believe that every student from the Lower Block is a **G.I.F.T- Gracious** in their interaction with others, **Innovative** in their thinking, **Focused** on their responsibilities and **Talented** in their own special ways.

I am also pleased to share with you the P2 level theme is **"A Citizen of the World – Writers"**. Students will learn about various writers – their accomplishments, as well as the values exhibited by them. Our young writers will also have the opportunities to write stories of their own and learn how they can, through writing, create a positive impact on their readers.

In alignment with the level theme, please find below excerpts from an article "The Daily Routines of 12 Famous Writers" for your reading.

Nathan Englander is an award-winning short story writer and in an interview, he talked about his quest to eliminate all distractions from his writing routine:

Turn off your cell phone. Honestly, if you want to get work done, you've got to learn to unplug. No texting, no email, no Facebook, no Instagram. Whatever it is you're doing, it needs to stop while you write. A lot of the time, I'll write with earplugs in — even if it's dead silent at home.

In an interview in 2004, accomplished writer Haruki Murakami discussed his physical and mental habit:

When I'm in writing mode for a novel, I get up at 4 a.m. and work for 5 to 6 hours. In the afternoon, I run for 10 kilometres or swim for 15 hundred meters (or do both), then I read a bit and listen to some music. I go to bed at 9 p.m.

I keep to this routine every day without variation. The repetition itself becomes the important thing; it's a form of mesmerism. I mesmerise myself to reach a deeper state of mind.

But to hold to such repetition for so long — six months to a year — requires a good amount of mental and physical strength. In that sense, writing a long novel is like survival training. Physical strength is as necessary as artistic sensitivity.

In an interview with Noah Charney, Khaled Housseni talks about his daily writing habits and the essential things that all writers have to do:

I like the element of surprise and spontaneity, of letting the story find its own way. For this reason, I find that writing a first draft is very difficult and laborious. It is also often quite disappointing. It hardly ever turns out to be what I thought it was and it usually falls quite short of the ideal I held in my mind when I began writing it. I love to rewrite, however. A first draft is really just a sketch on which I add layer and dimension and shade and nuance and colour. Writing for me is largely about rewriting. It is during this process that I discover hidden meanings, connections and possibilities that I missed the first time around. In rewriting, I hope to see the story getting closer to what my original hopes for it were.

Adapted from <https://jamesclear.com/daily-routines-writers>

From the writers' perspectives, the daily routines work well for writing, but their lessons can similarly be applied to helping our students achieve their personal goals.

1. Students must learn to **prioritise and focus on what is important**. Writers like Englander and Murakami have developed positive habits which help them focus on writing. We must instil in our pupils the discipline to focus on learning and help them understand that learning something new should be a part of their daily routine. It is also important to guide our students in recognising and removing distractions which keep them from reaching their fullest potential.

2. Students must learn to **embrace hard work and be resilient**. Housseni mentioned his struggles in writing and that his first drafts were "difficult", "laborious" and "disappointing." Students have to keep in mind that what looks like failure in the beginning is often the foundation of success. There will be difficult times in their learning journey and our students will wonder if it is worth it. As their parents and teachers, let's encourage and stretch our students to always be the best that they can be!

Every Teacher is a Professional, Every Parent a Supportive Partner

In Seng Kang Primary School, we want the best for our students and we invite you to work hand-in-hand with us for the benefit of your child. The teachers supporting your child this academic year can be found in Appendix A. Do feel free to contact or e-mail your child's form teacher should you require any clarifications. You can also contact me (P2 Year Head) should you have any queries pertaining to the level. The e-mail addresses of the level and Mother Tongue teachers can also be found in Appendix A.

You can also refer to the following attached Appendices for an overview of the teachers in the level, general information such as programmes and events for the term.

Appendix A: Form Teachers / Subject Teachers' Contacts Appendix B: General Information Appendix C: Programmes / Events / Activities for Term 1 Appendix D: Assessment Plan for 2018
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Our school's broad directions for 2018 are ***'Motivating our Students through Joy and Success in Learning'; 'Empowering our Learners with Values and Skills'; as well as 'Deepening our Teachers' Pedagogical Practices'***. With the school's broad directions, block motto and level theme in focus, we will strategically plan our level programmes, learning and experiences to bring out the best in our students. We hope to continue to actively engage you as a partner in your child's holistic development. Together, we will take responsibility for the discipline, character development and academic achievement of your child.

Please acknowledge receipt of the letter and return the Reply Slip via your child to his Form Teacher by **15 January 2018 (Monday)**.

Thank you.

Yours faithfully, on behalf of the P2 Level Teachers,

Miss Kwan See Ling
Year Head (Lower Block) (Internal)

Cc: Mrs. Teo Whye Choo, Principal
Mrs. Winefrede Loo, VP
Mr. Hamri A Jalil, VP Admin

Form Teachers / Subject Teachers' Contacts

The emails of the teachers in the level are listed below. You can email the teachers for any clarification, if required.

Class	Form Teacher	Email
2 Faith	Miss Zatty Sabrina	zatty_sabrina_mohd_razif@moe.edu.sg
2 Hope	Mdm Waheeda Bte H Ali Ibrahim	waheeda_h_ali_ibrahim@moe.edu.sg
2 Joy	Miss Tan Shi Min	tan_shi_min@moe.edu.sg
2 Courage	Mdm Nurzarifah Binte Masnam	nurzarifah_masnam@moe.edu.sg
2 Kindness	Miss Mohana Durga d/o Rajaram	r_mohana_durga@moe.edu.sg
2 Patience	Mrs Lye Chee Wah Joyce	lye_chee_wah@moe.edu.sg
2 Charity	Mdm Goh Hao Yun Chris	goh_hao_yun@moe.edu.sg
2 Confidence	Mr Mohd Faizal B Osman	mohd_faizal_osman@moe.edu.sg

MT Class	MT Teacher	Email
CL2.1	Mr Welly Hardono	welly_hardono@moe.edu.sg
CL2.2	Miss Toh Pei Min	toh_pei_min@moe.edu.sg
CL 2.3	Mdm Li Shihua	li_shihua@moe.edu.sg
CL2.4	Miss Kwan See Ling	kwan_see_ling@moe.edu.sg
CL2.5	Mdm Lim Hwee Hong	lim_hwee_hong_a@moe.edu.sg
CL2.6	Mdm Yang Caihui	yang_caihui@moe.edu.sg
ML2.1	Mdm Faridah	faridah_a_razak@moe.edu.sg
ML2.2	Mdm Norhanim	norhanim_hashim@moe.edu.sg
TL 2.1	Miss Sailatha	sailatha_a@moe.edu.sg

General Information

General Information	Remarks
1. 4As (Attitude, Attire, Attendance & Achievement)	<p>As a school, we would like to reiterate the Code of Conduct for our students for the academic year. The code of conduct is categorised according to the 4As: Attire, Attendance, Attitude, and Achievement. You can refer to the Student Handbook for details on the school's expectations in these 4 areas.</p> <p>Please note that students should arrive in school by 7.20 a.m. to enable them to settle down. <u>Students who arrive after the 7.30 a.m. school bell has rung will be considered late.</u> Please make the necessary transport and child care arrangements to ensure your child is punctual for school.</p>
2. Absence from school	<p>We would like to appeal to you not to take your child out from school during term time so as to ensure that he/she is fully engaged in learning.</p> <p>If your child is absent from school during curriculum time because of medical or other valid reasons, please furnish either a <u>medical certificate</u> or a <u>letter</u>.</p> <p>We would also like to remind parents / guardians that <u>students are to be in school during term time and not allowed to leave the country earlier</u> as they will miss tests, examinations or activities being carried out during that time. Do note that teachers would not be obliged to provide students with the materials, tests or examinations they missed without valid reasons. Parents / guardians are to consult the form teacher or Year Head / Assistant Year Head for advice in advance on this.</p>
3. Mode of Communication	<p>The Student Handbook and e-mail will be used as the mode of communication between teachers and parents. Please make an appointment with the teacher if you would like to meet him / her personally. <i>(Meeting of teachers is strictly by appointment only and during the teacher's free periods or after school.)</i></p>
4. Homework Policy	<p>All homework will be recorded by students in their Student Handbook. Wednesday is a homework-free day, so do engage your child in his / her areas of interests on this day. We would also like to seek your help to monitor your child's homework so that he has consistent practice and is able to manage time effectively.</p>
5. Whole-School Approach Reading Programme and Speak Internationally Acceptable English (IAE)	<p>Students are to read age-appropriate English storybooks and to speak in Internationally Acceptable English at ALL times (except during MT periods) to enhance their proficiency in English.</p> <p>Please ensure that your child brings an age-appropriate English storybook to school every day.</p>

General Information	Remarks
6. Mother Tongue (MT) Morning Silent Reading	Students are to read age-appropriate MT storybooks and to speak in their Mother Tongue language during MT periods to enhance their proficiency in the language. Please ensure that your child brings an age-appropriate MT storybook for his silent reading on Thursdays.
7. PERI Holistic Assessment (HA)	<p>Holistic Assessment will continue in Primary Two.</p> <p>Please note the following:</p> <ul style="list-style-type: none"> ➤ There will be no mid-year (SA1) for your child this year. ➤ There will be only final-year (SA2) examinations in Term 4. <p>Do note that this term the bite-sized assessments will contribute 10% to the total grade of 100% which will be given at the end of the year. More information on the HAs and SA will be furnished near the dates.</p> <p>Please refer to Appendix D for the assessment plan.</p>
8. Weekly Spelling and Dictation Exercise	Your child will have his weekly spelling exercise on Tuesdays, starting from <u>Week 3</u> .
9. PAL (Programme for Active Learning)	Students will be undergoing an 8-hour story-telling workshop during their English Language periods over a course of 8 weeks. The story-telling workshop aims to hone the students' public speaking skills.
10. Learning through the use of ICT	<p>Students will be using Edmodo and other ICT tools in the learning process.</p> <p>These tools serve as platforms for pupils to access information posted by their teachers, share their knowledge with their peers, as well as to engage in collaborative work with their group members. Should there be a need for Home-based Learning due to school closure, these platforms will be used for learning. We strongly encourage all parents to allow their child to log in to the computer to access these tools to supplement their learning from Term 2 onwards</p> <p>To understand the needs of your child, a survey with regard to your child's accessibility to internet is appended together with the acknowledgment slip.</p>
11. Snack Time	<p>As part of making sure that we always provide an environment that is conducive to learning, our school will implement "Snack Time" for our students. Time will be allocated in class for students to consume food if they are hungry. As dismissal is now at 1.45 p.m., students will be given this break to allow them the chance to eat light snacks as school ends later. Students will have a 10-min Snack Time daily from Monday to Friday.</p> <p>As the timing varies depending on the class schedule, your child's / ward's Form Teacher will inform him of the schedule.</p> <p>Please note that snack time is optional and only dry food (e.g. biscuits and bread, but <u>not chips, sweets and sandwiches</u>), uncut fruits and packet milk are allowed. Do build a habit of healthy eating in your</p>

General Information	Remarks
	child/ward by getting him/her to pack healthy snacks. Do note that students will not be allowed to go to the canteen during Snack Time.
12. Eco Tuesday	Eco Tuesday is part of our school's fortnightly Environmental Education (EE) Programme that is carried out during the school term on Tuesdays. It is designed to build a child's character through teaching the value of care and responsibility towards the environment. Students are strongly encouraged to bring clean paper recyclables such as unwanted mailers, newspapers, magazines and so on to school. We look forward to your support in encouraging your child/ward to be young involved citizens of tomorrow.

Appendix C Programmes / Events / Activities for Term 1

Programme / Event / Activity	Remarks	Date / Time / Duration
1. Awards Day	<i>(More details will be provided at a later date.)</i>	2 February 2018
2. Commemoration of Total Defence Day	<i>(More details will be provided at a later date.)</i>	14 February 2018
3. Chinese New Year Celebration	Students will be dismissed at <u>10.00 a.m.</u> *Please note that 19 February (Monday) is a scheduled school holiday	15 February 2018
4. Level VIA	Care for the Family Home-based Project <i>(More details will be provided at a later date for Term 2 and Term 3 projects.)</i>	Term 1, Term 2 and Term 3
5. P2 Storytelling Performance	<i>(More details will be provided at a later date.)</i>	Term 1

Assessment Plan 2018

Primary 2				
Subject	Term 1 10%	Term 2 30%	Term 3 20%	Term 4 40%
English Language	<ul style="list-style-type: none"> • Revision 1 (10%) • Listening Comprehension • Reading • Performance-based Task – Picture Discussion 	<ul style="list-style-type: none"> • Performance-based Task – Reading Aloud • Listening Comprehension (10%) • Revision 2 (15%) • Picture Discussion (5%) 	<ul style="list-style-type: none"> • Performance-based Task - Writing • Revision 3 (10%) • Reading & Picture Discussion (10%) 	<ul style="list-style-type: none"> • End-of-Year Exam (40%) Oral, Language Use & Comprehension and Composition
Mathematics	<ul style="list-style-type: none"> • Journal • Practice 1 (10%) • Performance-based Task 1 	<ul style="list-style-type: none"> • Journal • Practice 2 (15%) • Practice 3 (15%) • Performance-based Task 2 	<ul style="list-style-type: none"> • Journal • Practice 4 (10%) • Practice 5 (10%) • Performance-based Task 3 	<ul style="list-style-type: none"> • Journal • Practice 6 • End-of-Year Exam (40%) (All topics)
Chinese Language / Malay Language/ Tamil Language	<ul style="list-style-type: none"> • Listening Comprehension (5%) (T1W5) • Speaking Tasks • Reading Appreciation • Picture Writing • Practice 1 • Test 1 (5%) (T1W7) 	<ul style="list-style-type: none"> • Listening Comprehension • Picture Writing • Practice 2 • Picture Conversation (10%) (T2W4-5) • Reading Aloud (10%) (T2W4-5) • Test 2 (10%) (T2W7) 	<ul style="list-style-type: none"> • Reading Appreciation • Picture Writing • Practice 3 • Show-and-Tell (10%) (T3W2-3) • Test 3 (10%) (T3W9) 	<ul style="list-style-type: none"> • Reading Appreciation • Practice 4 • End-of-Year Exam (40%) <ul style="list-style-type: none"> - Listening - Oral - Paper 1 & 2 (T4W5-7)

Acknowledgement Slip
P2 Level Letter 2018 (Term 1)

I have noted the contents of this letter.

Name of Child / Ward: _____ Class: P2 ()

Name of Parent / Guardian: _____

E-mail Address: _____

Contact number: _____

ICT Survey

Please circle the appropriate response.

- | | |
|--|----------|
| Q1. Do you have a computer at home? | Yes / No |
| Q2. Do you have internet access at home? | Yes / No |
| Q3. Does your child have access to the internet? | Yes / No |
| Q4. Does your child have access to MS Word, Excel and Power Point? | Yes / No |

Signature of Parent / Guardian

Date