



# SENG KANG PRIMARY SCHOOL

A Vibrant Community of World-Ready Learners

<http://www.sengkangpri.moe.edu.sg>

21 Compassvale Walk, Singapore 545166; Tel: 6384 0809; Fax: 6384 0839



SKPS/2013/P / VP/ 116

11 March 2013

Dear Parent / Guardian,



## 1. New Drop-Off Points and School Dismissal Locations in Term 2

As Term 1 comes to a close, we are pleased to inform you that classes will begin at the newly refurbished classroom block with effect from Term 2 Week 1. With the closure of the temporary classroom blocks in Term 2, there will be a change in the location of the drop-off points in the morning for parents who are driving their child / children to school. The dismissal point at the temporary classroom block will be re-located too. The gates at the temporary block will be closed and out-of-bounds with effect from Monday, 18 March 2013. The detailed information is as follows:



Parents can drive into the school via Gate 1 (School Entrance) to drop off their child/children at the new school porch and exit via Gate 2 (School Exit). Gate 3A (the pedestrian gate behind the refurbished classroom block) is an alternative drop-off point if parents choose not to drive into the school compound. Please take note that the gates will be closed at **7.20 a.m.** sharp as allowing cars into the compound after 7.20 a.m. will cause disturbance to the flag-raising ceremony, which will begin at 7.25 a.m. promptly at the school courtyard. Gates 2A and 3A will function as the pedestrian gates for pupils who come to school by foot or bicycle.



While waiting to exit the school at Gate 2, please stop before the hump to give sufficient space for the pupils to cross the gate safely. Please also take note that all vehicles can only **exit via the left** as there is no traffic light to regulate the oncoming traffic from the other direction and traffic in the school compound will be held up consequently.



Gates 2A (pedestrian gate beside School Exit) and 3A will serve as dismissal points for the pupils. The opening hours of the gates are as follows:

- Gate 2A (1.30 p.m. – 6.00 p.m.)
- Gate 3A (1.30 p.m. – 2.00 p.m. and 3.00 – 3.30 p.m.)





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Parents are not allowed to drive into the school to pick up their child / children during dismissal time but are allowed to do so after 6 p.m., only for those who are picking up their child from the After School Student Care Centre.

You can access more information for the above at <http://tinyurl.com/skps-circulars> or scan the code on the left by downloading a QR code reader app on your smartphone.

## Driving Within School Compound

All parents will agree with me that the safety of our pupils is of utmost importance to all of us. With the changes made, we would like all parents to show **care** and **concern** for the safety of our pupils and understand that **safety** and **security** comes before personal interest and comfort when you are driving within the school compound to drop off your child. Do exercise patience and drive slowly and carefully and look out for the pupils who are being dropped off in front or crossing the road. Adhere to the flow of traffic and **avoid overtaking** when you have dropped off your child. Your urgency should not compromise on our pupils' safety. **The school reserves the right to ban any driver who is seen to be flouting the safety rules within the school compound** as our main concern must be the pupils' and staff safety and hence we seek your understanding on this.

## Tips to Ensure Smooth Flow at Drop-Off Point

With an average number of 130 parents driving our pupils to school between 7.00 and 7.20 a.m., it is inevitable that all of us will experience some delay. To ensure that everyone will have a pleasant start for the day, we would greatly appreciate it if you can follow the tips below when dropping off your child:

- Seat your child at the front passenger seat or the left-hand side of the rear passenger seat so that he / she is ready to alight before you arrive at the drop-off point;
- Place the bag beside your child so that you do not have to come out of your vehicle to help him / her; and
- Stop at the **three** designated lots at the porch to ensure that your child is dropped off safely and promptly.

At the school's end, we will educate our pupils the correct way of alighting from the vehicle in a safe and prompt manner too.

## Parking At Road Side In Front Of School

There is also an increase in the number of feedback from our staff and parents that a small group of inconsiderate drivers obstruct the pedestrian crossing and the exit gate in the morning and during dismissal times. In allowing you to drive into the school to drop off your child and using Gate 3A as an alternative drop-off point, we would like to seek your cooperation in not parking your cars along the side of the road outside the school to drop off your child as it can lead to obstruction and inconvenience for the other road users. Besides causing inconvenience, they also



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compromise the safety of other road users. At dismissal time, do park across the road at the residential block 236 to wait for your child instead of doing so outside the gate. We will not hesitate to inform LTA the vehicle numbers of irresponsible drivers who are causing obstruction and danger to the other road users.

## **2. School Emergency TRaining and EXercise (SEMTREX) and Early Dismissal on 28 March 2013**

Our school will partner the Ministry of Education (MOE), Civil Defence and Police Forces for SEMTREX on Thursday, 28 March 2013, to train the staff and pupils to be prepared for any emergency in the school premises and to be familiar with the safety and evacuation procedures. On that day, your child will be involved in the emergency evacuation and smoke or explosion may be seen or heard from the school premises. The neighbourhood will also hear the siren of fire engine, ambulance and police car as the Civil Defence and Police Forces will be participating in the emergency exercise. Residents will be duly informed by the respective Resident Committees and the Neighbourhood Police Post about the exercise.

In view of the disruptions, please note that the pupils will be dismissed earlier at **12.30 p.m.** on that day and the bus vendor will be informed of the change in dismissal time. We seek your kind understanding to make the necessary transport and childcare arrangements for your child.

## **3. Invitation to Attend ExCEL Fest 2013 on 6 April 2013 and Early Dismissal on 5 April 2013**

MOE ExCEL Fest is an annual event that celebrates and shares exciting and innovative practices in schools. It is also a platform for parents and members of the public to find out more about the latest developments in our education landscape.

We are pleased to inform you that Seng Kang Primary School (SKPS) is one of the selected schools to set up a booth to share our good practices on our character education. We cordially invite you to visit our booth at this year's MOE Excel Fest to find out more about what we are doing for our pupils for character and moral development!

MOE ExCEL Fest 2013 will be open to the public on **6 April 2013 (Saturday)** at ITE College Central (2 Ang Mo Kio Drive). The theme for MOE ExCEL Fest 2013, ***Passion for Learning, Character for Life***, turns the spotlight on the initiatives in a student-centric and values-driven education for our children, to prepare them to meet the challenges of the future. Partnership with parents and the community will also be a key focus at the event.

Do print out this invitation and bring it along to our SKPS booth to collect a mysterious gift from any of our friendly SKPS teachers. Hope to see you there!

For more details, kindly refer to the MOE ExCEL Fest 2013 at <http://www.excelfest.com/about-us/excel-fest-2013>.



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As part of our staff's professional development and support for the fraternity, all our teachers will be attending the ExCEL Fest on **Friday, 5 April 2013**. Please note that the pupils will be dismissed earlier at **1.30 p.m.** on that day and the bus vendor will be informed of the change in dismissal time. We seek your kind understanding to make the necessary transport and childcare arrangements for your child.

We thank you very much for your continuous support and look forward to your active partnership to build our school together. For any clarifications, please contact us at 6384 0809 or [skps@moe.edu.sg](mailto:skps@moe.edu.sg).

Yours sincerely

Mrs Rabia Shahul  
Principal



Reply Slip

(Please return by **15 March 2013, Friday**)

## **Early Dismissal on 28 March 2013 and 5 April 2013**

I, \_\_\_\_\_ parent / guardian of \_\_\_\_\_ from class \_\_\_\_\_ have taken note of the notification letter dated 11 March 2013 pertaining to the early dismissal on **28 March 2013 at 12.30 p.m.** and **5 April 2013 at 1.30 p.m.** respectively. I will make the necessary transport and childcare arrangements on the mentioned dates.