



# SENG KANG PRIMARY SCHOOL

*A Vibrant Community of World-Ready Learners*

<http://www.sengkangpri.moe.edu.sg>

21 Compassvale Walk, Singapore 545166; Tel: 6384 0809; Fax: 6384 0839

SKPS/2017/P / VP/ 191

22 May 2017

Dear Parents / Guardians,

As we approach the end of Term 2, we hope your child had a purposeful and engaging term. With the June holidays round the corner, we wish you and your child / ward a meaningful holiday, spending quality time together, bonding, pursuing your child's interests and enabling him / her to get some rest so as to be recharged and ready for the new semester on **Tuesday, 27 June**. To assist you in planning for next semester, please take note of the following administrative details.

## **Administrative Information**

### **Term 2**

1. **Submission of Travel Declaration Forms by Wednesday 24 May 2017**

**All P1 students, whether travelling overseas or not during the June holidays are to submit their travel declaration forms to their form teachers by 24 May 2017.**

P2 to P6 students who intend to travel overseas during the June holidays must complete and submit the travel declaration forms through our school website at <http://sengkangpri.moe.edu.sg/school-info/travel-declaration>.

2. **June supplementary lessons for P5 and P6 students from 19 - 21 June 2017**

Please note that P5 and P6 students will be having June supplementary lessons from Monday 19 to Wednesday 21 June 2017 to help them prepare for the new academic term.

### **Terms 3 and 4**

3. **Public Holiday on 26 June 2017 and School Holiday on 3 July 2017**

As Hari Raya Puasa falls on Sunday, 25 June, please note that Monday, 26 June 2017, is a public holiday. Students will **return to school on Tuesday, 27 June 2017**.

Do note also that Monday 03 July 2017 is a Youth Day school holiday. Students **return to school on Tuesday 04 July 2017**.

**4. Attire and hairstyle**

With the commencement of Term 3 on 27 June, we seek your help to ensure your child / ward returns to school in proper attire and hair styles. Boys **are not allowed** to have fanciful hairstyles and no long fringe is allowed. Girls with long hair are to tie it up neatly, wearing only black hair accessories. Any religious items worn **must not be visible** as it is not part of the school uniform. Do refer to the Pupil Companion Book for details on expected attire.

**5. Temperature-Taking Exercise on Friday, 30 June 2017**

To inculcate responsibility and instill in students the need to stay healthy, please remind your child / ward to bring his / her oral digital thermometer that morning. Do ensure that the thermometer is in working order.

**6. Revision of Time-table and No CCA for P6 students from Term 3**

To enable our P6 students to have full concentration on their upcoming PSLE examinations, P6 students will have a revised time table customised to their learning needs. They will also no longer be required to participate in CCA activities from Term 3 except for pupils still participating in national competition or with performances, so as to give them ample time for rigorous practice.

**7. PSLE Examination Dates**

If you have a child / ward preparing for the PSLE, the dates are given below to help you guide your child / ward in planning his / her revision schedule.

<b>Date</b>	<b>Event</b>
17 & 18 Aug 2017 (Thursday & Friday)	Oral Examinations
15 Sep 2017 (Friday)	Listening Comprehension Examinations
28 Sept to 04 Oct 2017 (Thursday – Wednesday)	Written Examinations

**8. School Closure during PSLE Listening Comprehension and Oral Examinations and PSLE Marking Days**

Please note that there will be school closure for the PSLE Listening Comprehension, Oral examinations and PSLE Marking Days for different groups of students. On these days, the school will provide learning instructions and homework to engage the students at home.

**9. Preliminary Exams for P6**

The P6 Preliminary Exams are tentatively scheduled from **25 July to 24 August 2017** for the oral and written papers. The exact dates and subjects tested for each level will be disseminated nearer to date.

## **10. SA2 for Primary 2 to Primary 5**

The SA2 oral and written examinations have tentatively been scheduled from **09 to 31 October 2017**. The exact dates and subjects tested for each level will be disseminated nearer to date.

## **General**

### **11. Road Safety**

We would also like to remind parents / guardians to **drive carefully** and drop your child / ward off at the **appropriate areas** within the school or at the proper drop-off points at the HDB blocks. If you or your helper walk or cycle with your child / ward to school, please remember to role model and use the designated pedestrian crossings. To ensure the safety of your child, no student is allowed to enter the school by the main gate in the morning. All students are to enter the school by Gate 2A. If you drive, please do comply with the permitted speed limit of (15 km/h) within school grounds. If your child cycles to school or uses the Personal Mobility Devices (PMD), do remind him / her to dismount and push their bicycle / PMD across pedestrian crossings and adhere to the road safety rules.

We have also noted that **during dismissal**, parents / guardians park their **vehicles illegally** outside the school along Compassvale Walk as well as along the service road near Gate 3A of the school while waiting for their children / wards. The illegal parking will pose a potential safety hazard to motorists, children and pedestrians using the road.

We appeal to parents / guardians to park their vehicles at the designated parking lots instead. The school will submit the car plate numbers to LTA if these vehicles pose a danger to our students.

### **12. Communication with the school**

Should parents / guardians need any help, or have any concerns or clarifications regarding school or student matters, we would appreciate it if you could approach the **school directly** so that we can assist you. If there is a need to meet a teacher, we seek parent's / guardians' cooperation to make appointments because our teachers have a teaching schedule to follow and can only meet parents / guardians during their free time. The contact number for the General Office is 6384 0809. Alternatively you can e-mail the relevant form or subject teachers. Their e-mail addresses can be found in the school website: <http://www.sengkangpri.moe.edu.sg>.

We would like to take this opportunity to thank parents / guardians for role-modelling respect towards others whenever they meet with our staff. We have observed that there is a deeper understanding and trust developed between staff and parents through our "Seek To Understand" approach. If you would like to show your appreciation to our teaching or non-teaching staff, you may use the attached reply slip to pen a few words to tell them and us how this staff member or members have helped you or your child / ward. Do indicate in the reply slip which staff you are referring to. We are very appreciative of your compliments and encouraging words in support of the school.

Before we break off for the June holidays, we would appreciate it if you could update the school if there is any change in your contact addresses/phone numbers or new information with regard to your child's medical status. Please use the attached template.

Thank you for your continued support and collaboration with our staff in **N**urturing your child, **I**nternalising the appropriate values, **C**onnecting with our school community and working with us to **E**mpower your child to be an independent and a reflective learner. We appreciate your partnership in making Seng Kang Primary a N.I.C.E. school for your child to learn and grow.

Yours sincerely,

Mrs Winefrede Loo  
Vice-Principal

cc Mrs Seah Whye Choo, Principal  
Mr Hamri A Jalil, Vice-Principal (Admin)

**Acknowledgement Slip**  
**(To be returned to Form Teacher by Wednesday 24 May 2017)**

I, \_\_\_\_\_, parent / guardian of \_\_\_\_\_,  
 from class \_\_\_\_\_, have taken note of the notification letter dated  
 22 May 2017 and will make the necessary arrangements on the mentioned dates.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Update in Student Particulars**

Please complete this box if you need to update the school on the following changes.  
 Write NIL if no change:

S/N	Item	
1.	<b>Change in mobile phone numbers</b>	
	<b>Relationship</b>	<b>Name</b>
	Father	
	Mother	
	Guardian	
2.	Change in home telephone number	
3.	Change in contact address	
4.	Child's medical status update	

**In Appreciation of .....**

**(Name of Seng Kang Primary School Staff being complimented)**

Dear \_\_\_\_\_,

I would like to thank / compliment \_\_\_\_\_

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Yours sincerely,

\_\_\_\_\_  
Name of Parent / Signature / Date

Parent of \_\_\_\_\_ (Pri \_\_\_\_\_)

**Please return this form to the Form Teacher by Wednesday 24 May 2017 if you  
have compliments for our staff.**

**Thank you**