



SENG KANG PRIMARY SCHOOL

A Vibrant Community of World-Ready Learners

<http://www.sengkangpri.moe.edu.sg>

21 Compassvale Walk, Singapore 545166; Tel: 6384 0809; Fax: 6384 0839

SKPS/2015/P / VP/ 217

18 May 2015

Dear Parents / Guardians,

We wish you and your child a fruitful June holidays spending quality time together, bonding, pursuing your child's interests and enabling him / her to get some rest so as to be recharged and ready for the new semester on **Monday 29 June**. To assist you in planning for next semester, please take note of the following administrative details.

Administrative Information

1. Attire and hairstyle

With the commencement of term 3 on 29 June, we seek your help to ensure your child / ward returns to school in proper attire and hair styles. Boys **are not allowed** to shave their heads in fanciful patterns. Girls with long hair are to tie it up neatly wearing only black hair accessories. Any religious items worn **must not be visible** as it is not part of the school uniform. Do refer to the Pupil Companion Book for details on expected attire.

2. Temperature-Taking Exercise on Thursday 2 July 2015

To inculcate responsibility and instil in pupils the need to stay healthy, please remind your child / ward to bring his / her oral digital thermometer that morning.

3. Submission of Travel Declaration Forms by Wednesday 27 May 2015

All pupils are to submit their travel declaration forms to their form teachers. Pupils who intend to travel overseas **must submit** their travel declaration forms. A Nil return is required for pupils who do not intend to travel overseas. If there is a change of plans, you may download a new form from our school website, complete the new information, address it to Mdm Tan Pei Lun, Administrative Manager and post, fax or email it to the school at skps@moe.edu.sg.

4. Revision of Time-table and No CCA for P6 pupils from Term 3

To enable our P6 pupils to have full concentration on their upcoming PSLE examinations, P6 pupils will have a revised time table customized to their learning needs. They will also no longer be required to participate in CCA activities from Term 3 so as to give them ample time for rigorous practice.





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5. Road Safety

We would also like to remind parents / guardians to **drive carefully** and drop your child off at the **appropriate areas** within the school or at the proper drop off points at the HDB blocks. If you or your helper walks your child to school, please remember to role model and use the designated pedestrian crossings. If you drive, please do comply with the permitted speed limit within school grounds.

We have also noted that **during dismissal**, parents park their **vehicles illegally** outside the school along Compassvale Walk as well as along the service road near Gate 3A of the school while waiting for their children. The illegal parking will pose a potential safety hazard to both motorist and children / pedestrian using the road.

We appeal to parents to park their vehicles at the designated parking lots instead. The school will submit the car plate numbers to LTA if these vehicles pose a danger to our pupils.

6. PSLE Examination Dates

If you have a child preparing for the PSLE, the dates are given below to help you guide your child / ward in planning his / her revision schedule.

Date	Event
20 & 21 Aug 2015 (Thursday & Friday)	Oral Examinations
18 Sep 2015 (Friday)	Listening Comprehension Examinations
01 to 07 Oct 2015 (Thursday – Wednesday)	Written Examinations

7. SA2 for Primary 2 to Primary 5

The SA2 oral and written examinations have tentatively been scheduled between **12 and 29 October 2015**. The exact dates and subjects tested for each level will be disseminated nearer the date through level letters.





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8. No Friday Morning CCA from Term 4

To help you in your transport and child care arrangements, please note that **with effect from Term 4, all pupils will be dismissed at 1.30 p.m on Fridays**. There will be no Friday morning co-curricular activities (CCA) for all pupils due to the examinations or scheduled holidays indicated below. However, there will be CCA on 30 October and 6 November and dismissal will still be at 1.30 pm.

9. School Closure during PSLE Listening Comprehension and Oral Examinations and PSLE Marking Days

Please note that there will be school closure for the PSLE Listening Comprehension, Oral examinations and PSLE Marking Days for different groups of pupils. Please refer to the table below for the details. On these days, the school will provide learning instructions and homework to engage the pupils at home.

10. Early Dismissal and Scheduled School Holidays in Terms 3 and 4 2015

Please take note of the following important information regarding early dismissals and scheduled school holidays in terms 3 and 4 which require your necessary attention and action.

Date	Event	Remarks
17 July 2015 (Friday)	Hari Raya Puasa (Public Holiday)	All pupils do not need to attend school on this day
27 Jul 2015 (Monday)	Youth Day School Holiday	All pupils do not need to attend school on this day.
6 Aug 2015 (Thursday)	National Day Celebrations	All pupils will be <u>dismissed at 10.00 am</u> on this day.
7 Aug 2015 (Friday)	SG50 Public Holiday	All pupils do not need to attend school on this day
10 Aug 2015 (Monday)	Public Holiday in lieu of Sunday 9 August being National Day	All pupils do not need to attend school on this day.
20 & 21 Aug 2015 (Thursday & Friday)	PSLE Oral Examinations	Only P6 pupils need to be in school.





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4 Sep 2015 (Friday)	Teachers' Day (School Holiday)	All pupils do not need to attend school on this day.
18 Sep 2015 (Friday)	PSLE Listening Comprehension Examinations	Only P6 pupils need to be in school.
24 Sept 2015 (Thursday)	Hari Raya Haji (Public Holiday)	All pupils do not need to attend school on this day.
01 to 07 Oct 2015 (Thursday – Wednesday)	PSLE Written Examination	Only P6 pupils will be dismissed immediately after their exams.
9 Oct 2015 (Friday)	Children's Day (School Holiday)	All pupils do not need to attend school on this day.
19, 20, 21 and 22 Oct 2015 (Monday – Thursday)	PSLE Marking Days	All pupils do not need to attend school on this day.
10 Nov 2015 (Tuesday)	Deepavali (Public Holiday)	All pupils do not need to attend school on this day.
13 Nov 2015 (Friday)	Meet-the-Parents Day (P1 to P5)	All pupils do not need to attend school on this day.
16 to 19 Nov 2015 (Monday to Thursday)	Post Exam Activities	All pupils will be dismissed at 12.30 pm
20 Nov 2014 (Friday)	Staff Learning Day	All pupils do not need to attend school on this day.

We would appreciate it if you could make the necessary childcare / transport arrangements in view of the mentioned dates.

11. Healthy Meals at Home – e-version of Parents' Booklet

As childhood and adolescent years are crucial in setting the foundation for healthy growth, children need to eat nutritionally balanced diets to support their optimal growth and development. HPB has developed an e-version of the Parents' Booklet to encourage parents to support schools in their Healthy Meals in School Programme by continuing to develop and nurture healthy eating habits at home as well if they have not done so. Parents can download the booklet from the Healthy Meals in Schools Programme webpage – <http://www.hpb.gov.sg/HOPPortal/programme-article/3088>





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12. Communication with the school

Should parents / guardians need any help, or have any concerns or clarifications regarding school or pupil matters, we would appreciate it if you could approach the **school directly** so that we can assist you. If there is a need to meet a teacher, we seek parent's cooperation to make appointments because our teachers have a teaching schedule to follow and can only meet parents during their free time. The contact number for the General Office is 6384 0809. Alternatively you can e-mail the relevant form or subject teachers. Their e-mail addresses can be found in the school website : <http://www.sengkangpri.moe.edu.sg>.

We would like to take this opportunity to thank parents for role-modelling respect towards others whenever they meet with our staff. We have observed that there is a deeper understanding and trust developed between staff and parents through our "Seek To Understand" approach. If you would like to show your appreciation to our teaching or non-teaching staff, you may use the attached reply slip to pen a few words to them. We are very appreciative of your compliments and encouraging words in support of the school.

Thank you for your continued support and collaboration with our staff in **Nurturing** your child, **Inculcating** the appropriate values, **Connecting** with our school community and working with us to **Empower** your child to be an independent and reflective learner. We appreciate your partnership in making Seng Kang Primary a N.I.C.E. school for your child to learn and grow.

Yours sincerely,

Mrs Winefrede Loo
Vice-Principal

cc Mrs Rabia Shahul, Principal
Mr Hamri A Jalil, Vice-Principal (Admin)





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Acknowledgement Slip (To be returned to Form Teacher on Thursday 21 May 2015)

I, _____ parent / guardian of _____
from class _____, have taken note of the notification letter dated
18 May 2015 and will make the necessary arrangements on the mentioned dates.

Signature

Date

In Appreciation of

Dear _____,

I would like to thank / compliment _____

Yours sincerely,

Name of Parent / Signature





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